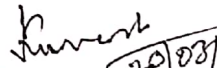


March 20, 2020

NOTIFICATION

Based on the discussions of the meeting of the Heads of Department (HODs) and Administration held at 1000 hrs on 20.03.2020 under the Chairmanship of Hon'ble Vice Chancellor to discuss about the Corona Virus (COVID-19) and its implications for NIEPA activities, the following decisions are notified:

1. The Institute has already taken all measures as per the notification of Ministry of Human Resource Development (MHRD) and Ministry of External Affairs (MEA), Government of India;
2. It was decided to procure and place a Thermal Scanner at the entry gate of the Institute;
3. As per the DOPT order with regard to attendance of Group B and C employees action being taken by the administration. The employees will be informed about their days of duty as per roster of the days of their attendance.
4. Faculty members will be given the option to work from home. However, each faculty member is instructed to inform the option that they are exercising;
5. The IDEPA programme will continue. Faculty members are given the option to take classes in distance mode after informing the participants and programme team.
6. Taking into account the present situation, the Dinner for the LEAP Programme participants scheduled to be held on 20 March, 2020 stands cancelled.
7. The sessions of the LEAP programme scheduled to be held on 22 March, 2020 will be cancelled. In view of the P.M appeal to the Nation to observe Janta Curfew. Depending upon the individual convenience of the LEAP programme participants, NIEPA will be helping them for their return.
8. The participants will be informed of the next phase of the programme after the confirmation received from Harvard University.
9. It was also decided that Project Director/Coordinator may allow the project staff to work from home, preferably in rotation if there are more staff, as per the requirement of the project work. Such decision of the Project Director/Coordinator needs to be communicated to the Administration in writing.
10. It was also decided that entry of outsiders may be discouraged in NIEPA Building and Hostel.


(Kumar Suresh)
Registrar (I/c)

To

- All Faculty Members
- Administrative Officer (I/c)
- Section Officer (AA)
- Section Officer (P)
- Section Officer (GA)
- Section Officer (Trg. Cell)
- Reception (Office)
- Reception (Hostel)
- PS to VC – For information of Vice-Chancellor
- PA to Registrar
- Systems Analyst for uploading on the website