

F.No. 13-3/2021-22/GA
NATIONAL INSTITUTE OF EDUCATIONAL PLANNING AND ADMINISTRATION
(Deemed to be University)
17-B, Sri Aurobindo Marg, New Delhi-110016

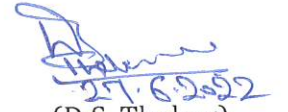
June 27, 2022

CIRCULAR

During recent discussion in the meeting of the Green Initiative Committee, it was discussed that energy conservation and saving electricity require constant monitoring and creating awareness among staff to meet the objective. In view of the discussion, it has been decided to observe following measures:

1. The staff at NIEPA Office Building and Hostel shall ensure that all electrical appliances light, fans, air-conditioners, heaters, computers etc. are put off when not in use or when the rooms are vacated.
2. The Security In-charge / any other concerned person shall ensure that after office hours, it shall be ensured that all electrical appliances except for Server Rooms / Emergency Equipment / Appliances are turned off before locking the rooms.

In this regard, co-operation of all staff is solicited to achieve the objective of Energy Efficiency in NIEPA.


(D.S. Thakur)

Administrative Officer (I/c)

To

All NIEPA Faculty/ Staff / Students
All residents of NIEPA Staff Quarters

Copy to:

1. All Notice Boards
2. PS to VC for information please
3. PA to Registrar for information please.
4. Systems Analyst – for uploading on NIEPA website- Staff Corner
5. Hostel Warden
6. Section Officer (GA)
7. Caretaker

नीपा / NIEPA

प्रेषण अनुभाग / DESPATCH SECTION

जारी तिथि / ISSUED DATE.....27/6/2022