

September 15, 2021

CIRCULAR

In continuation to the Office Order dated 03.11.2020 and 27.04.2021, it is informed that all Central offices & institutions/organisations are now fully functional since 1st July 2021, during post COVID 19.

The Faculty members may ensure strict adherence of National Directive of COVID 19 Management which includes strict observance of Social Distancing, mandatory wearing of face mask, provision of thermal scanning and regular hand sanitization/ hand wash. It should also be ensured that there is no crowding in the corridors or balconies.

All Faculty members are therefore requested to ensure their presence in the Institute and be present in the official working hours. In case he/she or any family member gets infected with COVID 19, he/she has to submit supporting documents for grant of "Quarantine Leave" or the leave applicable in the prescribed proforma as circulated vide Circular dated 08.10.2020 available on the Institute website/Staff Corner.


Registrar
15/09/2021

To,

- All Faculty Members
- All Staff & Officers of the Institute

CC:

1. PS to the Hon`ble Vice-Chancellor
2. All Heads-Departments/Centres/Units/Sections
3. Notice Boards/Library
4. System Analyst- with the request to upload the Circular on the Institute`s website