

# INTERNATIONAL DIPLOMA IN EDUCATIONAL PLANNING AND ADMINISTRATION (IDEPA - 2008)

## Announcement



Department of Comparative Education  
and International Cooperation

**National University of Educational  
Planning and Administration**

17-B, Sri Aurobindo Marg, New Delhi 110016, INDIA



## THE UNIVERSITY

### VISION

*To become a Centre of Excellence in educational planning and administration and prepare competent professionals to meet the needs of educational development in the national and global contexts*

The National University of Educational Planning and Administration (NUEPA), established by the Ministry of Human Resource Development, Government of India, is a premier institution dealing with capacity building and research in planning and administration of education, not only in India but also in South Asia. Its mission is to undertake advance level teaching and research in educational planning and administration and to act as a pioneering, innovative and pace-setting institution through developing specialised curricula and integrated programmes to meet the local, regional, national and international aspirations. Core activities of the University include training, research and consultancy services in the field of educational planning and administration both at national and international levels. In addition to its multifarious activities, the University also offers a number of Research Programmes namely M.Phil., Ph.D. and Post-Doctoral Programmes in educational policy, planning, finance and administration from a broader inter-disciplinary social science perspective.

## THE PROGRAMME

### **International Diploma in Educational Planning and Administration (IDEPA)**

The National University offers a widely acclaimed International Diploma in Educational Planning and Administration (IDEPA) for the capacity building of senior educational policy makers, planners and administrators. As an annual feature of the University, the IDEPA endeavours to promote the spirit of regional cooperation, international understanding and goodwill through exchange of experiences on subject matter and issues important to the development of human resource. With this mission, it aims at augmenting capabilities and competencies in educational planning and administration.

IDEPA started in the year 1985 as a sequel to the recommendations of the sub-regional meeting for Asian countries organised by the Indian National Commission for Cooperation with UNESCO in

1983. It was proposed that NUEPA should extend its training facilities to South Asia as also to other developing countries on a regular basis.

The National University has successfully completed as many as **twenty-three** such IDEPA Programmes, one in each successive year. Over the years, participation in terms of number of countries and participants has increased considerably. Until now, a total of 559 delegates from 81 countries of Africa, Eastern Europe, Central Asia, West Asia, South and South-East Asia, Latin America and Pacific regions have been awarded the diploma under IDEPA programme.

### **Objectives of the Training Programme**

The International Diploma programme has gained its uniqueness over the years by continual updating of its objectives and course structures in order to keep pace with changing scenario. The programme strives to understand educational developments in the developing countries with particular reference to policy, planning and management, especially on issues relating to Education for All, elementary and secondary education, vocational and higher education, in general, and equity and quality, in particular.

IDEPA encompasses the principles, concepts and techniques of educational planning, supervision, administration, management and leadership for fulfilling the national goals and meeting local requirements. In this regard, it tries to develop skills of analysis, statistical interpretation, forecasting and project preparation for macro and micro level educational planning, on the one hand, and effective managerial leadership skills in educational administration, project management and programme implementation, on the other.

### **Programme Structure and Phases**

This is a six-month Diploma course in Educational Planning and Administration (i.e., February 1 - July 31, 2008), comprising two phases. Phase-I involves intensive curricular work at NUEPA (February 1 - April 30, 2008) and Phase-II entails a Field Research Project work in the home country of the participant (May 1 - July 31, 2008). (It may be noted that the period mentioned in Phase-II is applicable to the participants who have attended Phase-I of the Diploma Programme. There is no separate programme at NUEPA during the period of Phase-II).

#### **Phase I:**

**February 1 - April 30, 2008:** Phase-I of the programme involves three months intensive curricular work at NUEPA, New Delhi.

Participants are essentially required to stay on the campus throughout phase-I which comes to close on **April 30, 2008**.

#### **Phase II:**

**May 1 - July 31, 2008:** It involves a Field Research Project Work in the participant's home country, through his/her own efforts (guidance for which will be provided during Phase-I of the programme).

### **Core Courses and Applied Work**

#### **Phase I: Intensive Curricular Work**

Three months' intensive curricular work at NUEPA, New Delhi (Phase-I) consists of core courses supplemented by practical

orientation and applied work. These courses include:

- Education and Development
- Emerging Issues, Concerns and Critical Areas of Education in Developing Countries
- Educational Planning: Instruments, Techniques, Processes and Problems
- Project Planning and Micro Planning in Education
- Financial Planning and Management in Education
- Manpower Planning
- Quantitative Techniques in Educational Planning
- Structures and Functions of Educational Management
- Research Methodology and Statistics
- Educational Management Information System
- Introduction to Computers.

The **Participants' Seminar as an integral part of the training programme** provides opportunity to each participant or a group of participants from one country to share his/her/their views based on factual data and experience on the themes related to educational planning and administration. For 2008 Diploma Programme, the theme for Participants' Seminar is "**Education and Development with Focus on EFA**". Participants are, therefore, requested to bring along with them relevant data and material pertaining to the above theme.

The supplementary applied work includes:

- **Country Paper Presentation**

The participant or a group of participants from one country are expected to present the country paper covering aspects of educational planning and administration in the respective country, based on documents like education policy or reforms, reports of education commissions and data on geographical, demographic, economic and educational variables of the country (Participants are expected to bring these documents and country paper along with them).

- **Research Design of a Field Research Project**

The programme also provides an opportunity to the participants to converge the theoretical knowledge base with their practical skills by developing research design of a Field Research Project on an area specific to their contextual needs and relevant task in their home country. During this phase, each participant would be assigned a research supervisor who would be guiding the participant in his/her project work.

- **Field Attachments**

Field attachment programmes are designed to provide comprehensive exposure to the socio-cultural ethos of the country in general and education system and its planning and



administration in particular. Participants also get an opportunity to visit schools and important educational institutions to observe, interact and report on innovative educational projects.

### • **Computer Applications in Educational Planning and Management**

This part of supplementary work intends to provide good exposure in the areas of Information and Communication Technology (ICT). More specifically, it will give basic background about the application of softwares relevant for educationists, including training skills to use computers for efficient management.

### **Home Study: Phase II**

During Phase-II of the Programme, which takes place in the participant's home country, each participant is required to work on the Field Research Project selected by him/her during the Phase-I of the programme. The participant, after completion of the research project (within three months) has to submit dissertation to NUEPA. The six-month diploma will be awarded only after receiving the dissertation and its subsequent evaluation by NUEPA faculty.

### **Programme Methodology**

The overall approach to methodology of the Programme seeks to strike a balance between theory and practice. Broadly, it includes lecture-discussions, simulation and practical exercises and group-discussions. Further, panel discussions and participants' seminars for encouraging participants themselves to act as part of the faculty are special features of the course methodology.

The programme also lays emphasis on academic exercise at the micro level, besides focusing on educational and cultural field visits, field attachments, and lectures and seminars supported by eminent educationists.

### **ELIGIBILITY FOR ADMISSION**

Education officers working at the national, provincial, district or institutional level are eligible for admission to the programme. The heads of educational institutions (school, college), regional and district education departments, functionaries working in the university system, teacher-training colleges who are likely to assume higher responsibilities in educational planning and administration and officers on special duty involved in educational policy, planning and administration are also considered for enrolment. In other words, educational personnel engaged in the planning and administration of elementary, secondary and tertiary sectors of education and also at the systems level (Ministry, Higher Education Directorate as well as University Departments) are entitled to be enrolled.

The University invites nominations from national governments, from among persons normally serving as educational planners and administrators at various levels and different areas of education (formal, both at school and higher education level, adult, non-formal etc.).

**(The Programme is exclusively for International Participants.)**

### **LANGUAGE**

English is the medium of instruction. A satisfactory knowledge (both speaking and writing) of the language is necessary.

### **FELLOWSHIPS**

NUEPA does not provide fellowship or any financial assistance to the participants coming for the programme. However, funding

can be sought from international agencies like UNESCO, UNDP, UNICEF, World Bank, Swedish International Development Agency (SIDA), Commonwealth Fund for Technical Cooperation (CFTC), Asian Development Bank (ADB), Danish International Development Assistance (DANIDA), Cambridge Educational Consultants (CEC), British Council etc. Many of these agencies provided fellowships to trainees from various countries in the previous programmes. Participants from commonwealth countries can also contact the Commonwealth Secretariat for financial assistance.

**Indian Government also provides financial assistance under various schemes like ITEC, SCAAP and Colombo Plan. Enquiries in this regard can be made at the Indian Diplomatic Mission in the country concerned.**

### **ENROLMENT PROCEDURE**

Total number of seats available are about 30. Seats are allotted on FIRST COME FIRST SERVE BASIS. The nominations should reach NUEPA as early as possible, but not later than **November 25, 2007**, indicating clearly the name of the funding agency as per procedure given below:

- **For Government of India Funded Participants**

Application of the candidate in the prescribed form must be routed through the respective national government. All official applications will be reviewed from the academic perspective by NUEPA. Eligible candidates will be enrolled subject to the clearance from the Government of India.

- **For Participants Funded other than Government of India**

Application of the candidate giving full details including educational administrative experience, educational qualifications etc. routed through the respective national government, should be sent directly to NUEPA.

### **COURSE FEE, BOARDING AND LODGING**

NUEPA charges a total of US \$ 8,000/- per participant except for candidates nominated under Government of India schemes. The amount will be expended as per NUEPA rules in following pattern:

➤ Programme Support	:	US \$ 1500
➤ Programme Expenses (Stationery, reading material etc.)	:	US \$ 1500
➤ Course Fee	:	US \$ 1500
➤ Educational Field Visits (Air Fare, accommodation, local transport etc.)	:	US \$ 1500
➤ Board and Lodging for First Phase (Hostel rent, meals/breakfast etc.)	:	US \$ 2000
TOTAL	:	<u>US \$ 8000</u>

The course is **residential**. During course, spouse/children are not allowed to stay with the participant. The entire expenses of candidates nominated under Government of India schemes are paid directly by the Government to the University.

### **MEDICAL CARE FOR MINOR AILMENTS**

Free medical care is available to the participants for minor ailments only (excluding eye testing, spectacles and dentures) in

the Hostel. The University will not bear any medical expenses on account of medical treatment of participants with a history of chronic ailments.

## ABOUT THE UNIVERSITY

The National University of Educational Planning and Administration (NUEPA), which aims at producing talented professional in education needed by the world today, embodies the story of an institutional transformation in terms of its character, roles and functions. The University had its origin dating back to 1962 when the UNESCO established the Asian Regional Centre for Educational Planners, Administrators and Supervisors which later became the Asian Institute of Educational Planning and Administration (AIEPA) in 1965. AIEPA was merged with the National Staff College for Educational Planners and Administrators as its Asian Programmes Division in 1973, and subsequently renamed as the National Institute of Educational Planning and Administration (NIEPA) in 1979. In recognition of the pioneering work done by the institution in educational planning and administration, the Ministry of Human Resource Development, Government of India empowered it to award degrees by way of conferring on it the status of '**University**' in August 2006. Over the years, NUEPA has emerged as a unique university in the area of educational planning and administration.

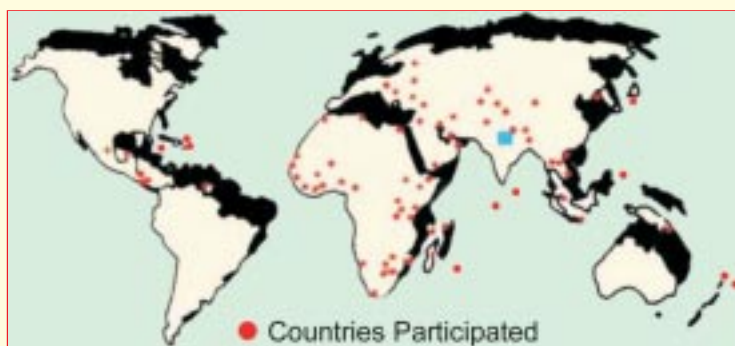
The National University is organised into ten academic departments, responsible for the development and execution of training and research programmes in their respective areas. It has an outstanding multi-disciplinary faculty. Annually, the University organises about 60 programmes and conducts 15 to 20 research studies, besides attending to various consultancy and advisory services within the country and abroad.

The National University brings out the following Periodicals:

- ➔ Journal of Educational Planning and Administration (English)
- ➔ Pariprekshya (A Hindi Journal)
- ➔ NUEPA Newsletter
- ➔ ANTRIEP Newsletter

The National University has an excellent Library with over 53,521 books related to educational planning and administration and related subjects. It subscribes to more than 230 Indian and foreign academic periodicals and also maintains a rich documentation centre.

The National University has a modern, well-equipped Computer Service Centre to support its academic as well as training activities. The University has excellent supporting facilities for carrying out its various training activities, including a well-furnished hostel with good dining facilities and a gymnasium.



The campus is situated in south of Delhi with well-maintained gardens, and lawns. The campus has a post office, bank, super-market and laundry.

## **GENERAL INFORMATION**

The National University is located in New Delhi, the capital city of India. The city is well connected by air with all the major cities of the world. New Delhi is endowed with a number of renowned institutions. Besides, it has a prominent place in the historical map of the country as well as in the world with rich cultural heritage and monuments to remember and discover.

**Climate:** The city is situated on the foothills of the Aravalli range and has varied climatic conditions. December and January are chilly, with night-time lows of 4°C. The spring season sets in February and the maximum temperature during this month ranges between 15°C to 25°C. During the month of March the maximum temperature varies between 25°C to 35°C. The climate is normally comfortable during the period of the programme.

**Reaching NUEPA Campus:** The National University is located on Sri Aurobindo Marg, in South of New Delhi opposite to the Qutab Hotel, and adjoining the Indian Institute of Technology (IIT). A road map of Delhi relevant to guide the arriving participants is available on the website.

The distance from Indira Gandhi International Airport and the Domestic Airport is 20 and 12 kms respectively. At both the airports, pre-paid taxi service facilities are available. The day time charges range between Indian Rs. 120-170 and night-time charges range between Indian Rs. 200-250. The luxury coaches with nominal fares are also available for coming to the city centres (charges about Indian Rs.30-50 per person).

Participants will be received at the Airport if a request is made in advance indicating confirmed arrival timings.

**Visa Requirements:** Foreign participants are advised to obtain visa for stay in India for the relevant period of the programme plus one week in addition as well as transit visa wherever necessary. Participants should fulfil the requirements of medical examination and possess the medical certificate at the time of their arrival at International Airports in India. If they fail to provide documentary evidence of their medical examination, they will be asked to return to their country immediately at their own, or at the sponsoring organization's or funding agency's cost.

---

**For further details, please write to:**

***Registrar***

**National University of Educational Planning and Administration**

17-B, Sri Aurobindo Marg, NEW DELHI - 110016 India

**Enquiries Regarding Nominations:** Nominating Authorities as well as nominated participants wishing to make enquiries about the receipt of nomination form, funding etc.

**Phones:** (0091-11) 26510151, 26863070, 26515472

**EPABX:** 26962120, 26962126, 26965996, 26967780, 26967784

**Fax:** (0091-11) 26853041 and 26865180

**Mobile:** +9871239700

**E.mail:** [idepa@nuepa.org](mailto:idepa@nuepa.org), [idepa@vsnl.com](mailto:idepa@vsnl.com)

**Website:** <http://www.nuepa.org>