



INTERNATIONAL DIPLOMA IN EDUCATIONAL PLANNING AND ADMINISTRATION

(IDEPA - 2012)

Announcement



**Department of Comparative Education
and International Cooperation**

**National University of Educational
Planning and Administration**

17-B, Sri Aurobindo Marg, New Delhi - 110016, INDIA



THE UNIVERSITY

The National University of Educational Planning and Administration (NUEPA), established by the Ministry of Human Resource Development, Government of India, is a premier institution dealing with capacity building and research in planning and administration of education, not only in India but also in developing countries. Its mission is to become a centre of excellence in educational policy, planning, and management by promoting advanced level teaching, research, and capacity building in national and global contexts. Core activities of the University include training, research, and consultancy services in the field of educational planning and administration, both at national and international levels. In addition to its multifarious activities, the University also offers a number of Research Programmes, namely, M.Phil., Ph.D., and Post-Doctoral Programmes in educational policy, planning, finance, and administration from a broader inter-disciplinary social science perspective.

INTERNATIONAL DIPLOMA IN EDUCATIONAL PLANNING AND ADMINISTRATION (IDEPA)

NUEPA offers a widely acclaimed International Diploma in Educational Planning and Administration (IDEPA) for senior educational policy makers, planners, and administrators. As an annual feature of the University, the IDEPA endeavours to promote the spirit of regional cooperation, international understanding, and goodwill through exchange of experiences on subject matter and issues important to the development of human resource. With this mission, it aims at augmenting capabilities and competencies in educational planning and administration.

IDEPA was started in 1985 as a sequel to the recommendations of the sub-regional meeting for Asian countries organised by the Indian National Commission for Cooperation with UNESCO in 1983. The

National University has successfully completed as many as **twenty-seven** such IDEPA Programmes, one in each successive year. Over the years, participation in terms of number of countries and participants has increased considerably. Until now, a total of 691 trainees from 85 countries of Africa, Eastern Europe, Central Asia, West Asia, South and South-East Asia, Latin America, and Pacific regions have participated in the IDEPA Programme.

Programme Objectives

The International Diploma Programme has gained its uniqueness over the years by continual updating of its objectives and course structures in order to keep pace with the changing scenario. The Programme, in general, strives to understand educational developments in developing countries with particular reference to policy, planning, and management, especially on quality and equity issues relating to school, vocational, and higher education.

IDEPA encompasses the principles, concepts, and techniques of educational planning, supervision, administration, management, and leadership for fulfilling the national goals and meeting local requirements. In this regard, it tries to develop skills of analysis, statistical interpretation, forecasting, and project preparation for macro and micro level educational planning, on the one hand, and effective managerial leadership skills in educational administration, project management, and programme implementation, on the other.

Programme Duration, Structure, and Content

This is a six-month Diploma Course in Educational Planning and Administration (i.e., February 1 – July 31, 2012), comprising two phases. Phase-I involves intensive curricular work at NUEPA (February 1 – April 30, 2012) and Phase-II entails a Field Research Project Work in the home country of the participant (May 1 – July 31, 2012).

Phase-I:

February 1 - April 30, 2012: Phase-I of the programme involves three months' intensive curricular work at NUEPA, New Delhi.

Participants are required to stay in the campus throughout this phase, which comes to a close on **April 30, 2012**.

Phase-II:

May 1 - July 31, 2012: It involves a Field Research Project Work in the participant's home country, through his/her own efforts (guidance for which will be provided during Phase-I of the programme).

Core Courses

Phase-I: Intensive Curricular Work

Three months' intensive curricular work at NUEPA, New Delhi (Phase-I) consists of core courses supplemented by optional courses, practical orientation, and applied work. These courses include:

- ◆ Education and Development: International Perspective
- ◆ Critical Areas of Education in Developing Countries
- ◆ Educational Planning

- ◆ Project Planning and Micro Planning in Education
- ◆ Financial Planning and Management in Education
- ◆ Manpower Planning
- ◆ Quantitative Techniques in Educational Planning
- ◆ Structures and Functions of Educational Management
- ◆ Educational Management
- ◆ Research Methodology and Statistics
- ◆ Educational Management Information System

Applied Work

◆ Participants' Seminar

The **Participants' Seminar**, as an integral part of the training programme, provides opportunity to each participant or a group of participants from one country to share his/her/their views, based on factual data and experience on themes pertaining to educational planning and administration. For the 2012 Diploma Programme, the theme for the Participants' Seminar is "**Teacher Development and Management Issues**". Participants are, therefore, requested to bring along with them relevant data and material pertaining to the above theme. As part of the seminar presentation, the participants will also share and present the unique features of the education system of the country.



◆ Research Design of a Project Work

The Programme also provides an opportunity to the participants to converge their theoretical knowledge with their practical skills by developing research designs of a Field Research Project on an area that is specific to their contextual needs and relevant to their home country. During Phase-I, each participant is assigned a research supervisor who would guide the participant in his/her project work.

◆ Educational Study Visit

Study visits to educational institutions are designed to provide comprehensive exposure to the socio-cultural ethos of the country in general, and the education system and its planning and administration

in particular. Participants also get an opportunity to visit schools and important educational institutions to observe, interact, and report on innovative educational projects.

◆ **Introduction to Computer**

This supplementary work intends to provide good exposure to the participants in the areas of Information and Communication Technology (ICT). More specifically, it gives them a basic understanding of the application of software relevant for educationists, including training skills to use computers for efficient management.

Phase-II: Project Work In Home Country

During Phase-II of the Programme, which takes place in the participant's home country, each participant is required to work on the Field Research Project selected by him/her during Phase-I. The participant, after completion of the research project (within three months), has to submit his/her dissertation to NUEPA. The six-month diploma will be awarded only after receiving the dissertation and its subsequent evaluation by NUEPA faculty.

Programme Methodology

The overall methodology of the Programme seeks to strike a balance between theory and practice. Broadly, it includes lecture-discussions, practical exercises, and group-discussions. Further, panel discussions and participants' seminars are organised for encouraging the participants to act as part of the faculty and share the responsibilities among themselves.

The Programme also lays emphasis on academic exercise at the micro level, besides focusing on educational and cultural field visits, and seminars by eminent educationists.

ELIGIBILITY FOR ADMISSION

1. Educational personnel engaged in the planning and administration of elementary, secondary, and tertiary sectors of education at the national, provincial, district, or institutional level, and also at the systems level (Ministry, Higher Education Directorate).
2. Heads of educational institutions (school, college), regional and district education departments, functionaries working in the university system and teacher-training colleges who are likely to assume higher responsibilities in educational planning and administration.

LANGUAGE

English is the medium of instruction. A satisfactory knowledge (both spoken and written) of the language is necessary.

FELLOWSHIPS

The Government of India provides financial assistance under various schemes like ITEC, SCAAP, and Colombo Plan. Enquiries in

this regard can be made at the Indian Diplomatic Mission in the country concerned.

Funding can also be sought from international agencies like UNESCO, UNDP, UNICEF, World Bank, Swedish International Development Agency (SIDA), Commonwealth Fund for Technical Cooperation (CFTC), Asian Development Bank (ADB), Danish International Development Assistance (DANIDA) and British Council. Many of these agencies have provided fellowships to trainees from various countries in previous programmes. Participants from Commonwealth countries can also contact the Commonwealth Secretariat for financial assistance.

NUEPA does not provide fellowships or any financial assistance to participants attending the programme.

ENROLMENT PROCEDURE

The total number of seats available is about 40. Seats are allotted on the basis of specified selection criteria. The nominations should reach NUEPA as early as possible, but not later than **December 9, 2011**, indicating clearly the name of the funding agency as per procedure given below:

■ For Government of India Funded Participants

Application of the candidate in the prescribed form must be routed through the respective national government. All official applications will be reviewed from the academic perspective by NUEPA. Eligible candidates will be enrolled, subject to clearance from the Government of India.

■ For Participants Funded by Sources Other than Government of India

Application of the candidate giving full details, including educational administrative experience, educational qualifications, etc., routed through the respective national government, should be sent directly to NUEPA.

COURSE FEE, BOARDING AND LODGING

NUEPA charges a total of US \$ 10,000/- per participant, except for candidates nominated under Government of India schemes. The amount will be expended as per NUEPA rules in the following pattern:

■ Programme Support	:	US\$	2,000
■ Programme Expenses (Stationery, reading material etc.)	:	US\$	2,000
■ Course Fee	:	US\$	1,500
■ Educational Field Visits (Air Fare, accommodation, local transport, etc.)	:	US\$	2,000
■ Board and Lodging Charges for First Phase (Hostel rent, meals/breakfast etc.)	:	US\$	2,500

TOTAL	:	US\$	10,000
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The course is residential. During the course, spouse/children are not allowed to stay with the participant. The entire expenses of candidates nominated under Government of India schemes are paid directly by the Government to the University.

MEDICAL CARE FOR MINOR AILMENTS

Free medical care is available to the participants for minor ailments only (excluding eye testing, spectacles, and dentures) in the Hostel. The University will not bear any medical expenses on account of medical treatment of participants with a history of chronic ailments.

ABOUT THE UNIVERSITY

The National University of Educational Planning and Administration (NUEPA), which aims at producing talented professionals in education needed by the world today, embodies the story of an institutional transformation in terms of its character, roles, and functions. The University's origin dates back to 1962, when the UNESCO established the Asian Regional Centre for Educational Planners, Administrators and Supervisors, which later became the Asian Institute of Educational Planning and Administration (AIEPA) in 1965. AIEPA was merged in 1973 with the National Staff College for Educational Planners and Administrators as its Asian Programmes Division, and subsequently renamed as the National Institute of Educational Planning and Administration (NIEPA) in 1979. In recognition of the pioneering work done by the institution in educational planning and administration, the Ministry of Human Resource Development, Government of India, empowered it to award degrees by way of conferring on it the status of 'University', in August 2006. Over the years, NUEPA has emerged as a unique university in the area of educational planning and administration.

NUEPA is organised into ten academic departments, responsible for the development and execution of training and research programmes in their respective areas. It has an outstanding multi-disciplinary faculty (See www.nuepa.org). Annually, the University organises about 60 programmes and conducts 15 to 20 research studies, besides attending to various consultancy and advisory services within the country and abroad.

The University brings out the following periodicals:

- Journal of Educational Planning and Administration (English)
- *Pariprekshya* (A Hindi journal)
- ANTRIEP Newsletter

The National University has an excellent library with a collection of over 50,000 books related to educational planning and administration and related subjects. It subscribes to more than 230 Indian and foreign academic periodicals, and also maintains a rich documentation centre.

The National University has a modern, well-equipped Computer Service Centre to support its academic and training activities. The University has excellent supporting facilities for carrying out its various training

activities, including a well-furnished hostel with good dining facilities and a gymnasium.

The campus is situated in south Delhi, with well-maintained gardens and lawns. It has a post office, bank, super-market, and laundry.

GENERAL INFORMATION

The National University of Educational Planning and Administration is located in New Delhi, the capital of India. The city is well connected by air with all the major cities of the world. New Delhi is home to a number of renowned institutions. Besides, it has a prominent place in the historical map of the country, as well as in the world, with its rich cultural heritage and many monuments.

Climate: The city is situated on the foothills of the Aravalli range and has varied climatic conditions. The spring season sets in February. The Climate is normally comfortable during the period of the programme (Temperature ranges between 10°C to 35°C).

Reaching NUEPA Campus: The University campus is located on Sri Aurobindo Marg, in south Delhi, opposite the Qutab Hotel, and adjoining the Indian Institute of Technology (IIT). A roadmap of Delhi to help participants reach the campus is available on the website.

The distance of the campus from Indira Gandhi International Airport and the Domestic Airport is 20 kms and 12 kms, respectively. At both the airports, pre-paid taxi service facilities are available. Participants will be received at the airport if a request is made in advance, indicating confirmed arrival timings.

Visa Requirements: Foreign participants are advised to obtain visa for their stay in India for the relevant period of the programme, plus one week -- as well as transit visa -- wherever necessary. Participants should fulfil the requirements of medical examination and possess the medical certificate at the time of their arrival at international airports in India. If they fail to provide documentary evidence of their medical examination, they will be asked to return to their country immediately at their own, or at the sponsoring organization's or funding agency's cost.

For further details, please write to:

Registrar

National University of Educational Planning and Administration

17-B, Sri Aurobindo Marg, NEW DELHI - 110016 INDIA

Enquiries Regarding Nominations: Nominating Authorities as well as nominated participants wishing to make enquiries about the receipt of nomination form, funding etc.

Phones: (0091-11) 26863070, 26515472

EPABX: 26962120, 26962126, 26965996, 26967780, 26967784 Ext. 207

Fax: (0091-11) 26853041 and 26865180

E-mail: idepa@nuepa.org,

Website: <http://www.nuepa.org>