

ENROLMENT PROCEDURE AND FUNDING

The total number of seats available is about 35. Seats are allotted on specified selection criteria. The nominations should reach NUEPA as early as possible, but not later than **10 December 2017**, clearly indicating the name of the funding agency as per procedure given below.

I. Participants Funded by Government of India (GoI)

Application of the candidate in the prescribed form must be routed through the respective national government. All official applications will be reviewed from the academic perspective by NUEPA. Eligible participants will be enrolled subject to the clearance from the Government of India.

Indian Government provides financial assistance under the Indian Technical and Economic Cooperation (ITEC) scheme. The entire expenses of candidates nominated under Government of India schemes are paid directly by the Government to the University. Enquiries in this regard can be made at the Indian Diplomatic Mission in the country concerned.

II. Participants Funded by Sources Other than Government of India (GoI)

Application of the candidate giving full details, including educational administrative experience, educational qualifications, source of funding etc. routed through the respective National government and the Indian Embassy in the country should be sent to NUEPA.

To meet the expenditure in such cases a total amount of US \$ 10,000/- per sponsored participant is charged and expended as per NUEPA rules. Funding for this scholarship can be sought from international agencies like UNESCO, UNDP, UNICEF, World Bank, Swedish International Development Agency (SIDA), Commonwealth Fund for Technical Cooperation (CFTC), Asian Development Bank (ADB), Danish International Development Assistance (DANIDA) and British Council.

NUEPA does not provide fellowship or any financial assistance to the participants of the programme.

FACILITIES

ACCOMMODATION

The programme is residential during the first phase and the University provides hostel accommodation for all the participants on twin sharing basis in NUEPA.

Spouse and children are not allowed to stay with the participant during the first phase.

LIBRARY

The University has an excellent Library with a collection of over 60,000 books related to educational planning and administration and related subjects. It subscribes to more than 350 Indian and foreign academic periodicals and also maintains a rich documentation centre.

COMPUTER CENTRE

The National University has a modern, well-equipped Computer Centre to support its academic as well as training activities.

Participants are encouraged to carry their laptops.

MEDICAL CARE FOR MINOR AILMENTS

Medical care is available to the participants for minor ailments only (excluding eye testing, spectacles and dentures) in the Hostel. The University will provide only basic medical in-house care. For persisting ailments participants are encouraged to take up an adequate **travel and medical insurance** at their own expense. A copy of the insurance policy may be deposited with NUEPA for information.

NUEPA does not reimburse any expenses for medical treatment, such expenditure has to be borne by the participants from their living allowance.

GENERAL INFORMATION

The University is located in New Delhi, the capital city of India. The city is well connected by air with all the major cities of the world. New Delhi is endowed with a number of renowned institutions. Besides, it has a prominent place in the historical map of the country as well as in the world with rich cultural heritage and monuments to remember and discover. The campus is situated in south of Delhi with well-maintained

gardens, and lawns. It has a post office, bank, supermarket and a laundry.

Climate: The city is situated on the foothills of the Aravalli range and has varied climatic conditions. The spring season sets in February. The climate is normally comfortable during the period of the programme (temperature ranges between 10°C to 35°C).

Location of NUEPA Campus: The University campus is located at Sri Aurobindo Marg, in South New Delhi, opposite to the Clarion Collection - Qutab (formerly known as Qutab Hotel) and adjoining the Indian Institute of Technology (IIT). The distance of the campus from Indira Gandhi International Airport and the Domestic Airport is around 20 kms. A roadmap of Delhi to facilitate and guide the participants to reach the campus is available on the website.

Visa Requirements: Participants are advised to obtain visa for their stay in India for the relevant period of the programme plus one week of transit visa as well wherever necessary. Participants should fulfil the requirements of medical examination and possess the medical certificate at the time of their arrival at the International Airport at New Delhi, India.

For further details, please write to:

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**National University of Educational
 Planning and Administration (NUEPA)**
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IDEPA Programme Team

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**National University of Educational
 Planning and Administration (NUEPA)**
 New Delhi, India

International Diploma in Educational Planning and Administration (IDEPA)

Thirty Fourth IDEPA 2018
1 February 2018 - 31 July 2018

1 February – 30 April at NUEPA
 1 May – 31 July at Home Country

ANNOUNCEMENT

Department of Training and Capacity Building in Education
 NUEPA, New Delhi, INDIA

THE UNIVERSITY

The National University of Educational Planning and Administration (NUEPA) is a premier organization engaged in capacity building and research in policy making, planning and administration of education. The University was established by the Ministry of Human Resource Development, Government of India. The University is an apex national institution of educational planning and administration and is actively engaged in educational research, training and consultancy.

The core activities of the University include training of educational planners and administrators; research; consultancy services at national and international levels; clearing house for dissemination of knowledge and information; and providing a forum for exchange of views and experiences between practicing educational administrators, planners and academics. In addition to its multifarious activities, the University also offers a number of Research Programmes namely M.Phil., Ph.D. and Post-Doctoral Programmes in educational policy, planning, finance and administration from a broader inter-disciplinary social science perspective.



INTERNATIONAL DIPLOMA IN EDUCATIONAL PLANNING AND ADMINISTRATION (IDEPA)

NUEPA offers a widely acclaimed International Diploma in Educational Planning and Administration (IDEPA) for the senior and middle educational policy makers, planners and administrators annually to the international participants. IDEPA was started in the year 1985 as a sequel to the recommendations of the sub-regional meeting for Asian countries organised

by the Indian National Commission for Cooperation with UNESCO in 1983. The National University has successfully completed as many as thirty three such IDEPA Programmes, one in each successive year. Over the years, participation in terms of number of countries and participants has increased considerably.

Until now, a total of 868 trainees from 92 countries of Africa, Eastern Europe, Central Asia, West Asia, South and South-East Asia, Latin America and Pacific regions have participated in the Programme.



AIM

IDEPA is aimed at helping countries in building their national capacities in educational planning and administration, to promote the spirit of regional cooperation, international understanding and goodwill through exchange of experiences on subject matter and issues important to the development of human resource.

OBJECTIVES

The Programme is envisaged at fostering cooperation among countries and an understanding of the changing role of present day educational administrators in meeting the challenges of education. The Programme looks at broader aspects of educational planning and administration and creating the requisite knowledge among the trainees to enable them to meet the global challenges vis-à-vis challenges of their country for its development. IDEPA encompasses the principles, concepts and techniques of educational planning,

supervision, administration, management and leadership for fulfilling the national goals and meeting local requirements of various countries. In this regard, it tries to develop skills of analysis, statistical interpretation, forecasting, project preparation for macro and micro level educational planning, on the one hand, and effective managerial leadership skills in educational administration, project management and programme implementation on the other.

ELIGIBILITY

1. Educational personnel engaged in the planning and administration of elementary and secondary sectors of education at the national, provincial, district or institutional level and also at the system level (i.e., Ministry of Education or Directorates of Education). **It may kindly be noted that school and university teachers and other educational staff are not eligible for this programme.**
2. Heads of educational institutions, regional and district education departments, teacher-training colleges who are likely to assume higher responsibilities in educational planning and administration.

PROGRAMME DESIGN

The IDEPA Programme is for duration of six months and is conducted in two phases.

First Phase

(1 February-30 April 2018 at NUEPA, India)

The first Phase of the programme involves three months intensive curricular work at NUEPA, New Delhi. This Phase is residential and participants are required to stay in the campus throughout this phase.

Second Phase

(1 May-31 July 2018 in Home Country)

The second phase entails a Field Research Project Work in the participant's home country, through his/her own efforts (guidance for which will be provided during the first phase and will continue during this phase also.)

PROGRAMME METHODOLOGY

The overall methodology of the Programme comprises the principles and methods used for instruction. Commonly used teaching methods may include class participation, demonstration, group work, discussions, lectures discussions, or combinations of these. The choice of teaching method or methods to be used depends largely on the information or skill that is being taught, and it may also be influenced by the aptitude and enthusiasm of the participants. The Programme also lays emphasis on academic exercise at the micro level, besides focusing on educational and cultural field visits, and seminars by eminent educationists.

COURSE OVERVIEW

The course consists of three major components: intensive curricular work; applied work; and Project Work.

During the first phase intensive curricular work and applied work is carried out for the duration of three months' at NUEPA. The intensive curricular work consists of courses on educational planning and management. Correspondingly, the applied work consists of Country Paper Presentation, Thematic Seminar, Research Design of a Project Work and Educational Study Visit.

THEMATIC SEMINAR

Thematic Seminar is an integral part of the training programme that provides an opportunity to each participant or a group of participants from one country to share his/her/their views based on factual data and experience on the theme. Seminar Theme for the 2018 Diploma Programme is **"Role of Educational Administrator in School Education"**. Participants are, therefore, requested to bring along with them relevant data and material pertaining to the above theme and also present the unique features of the education system of their own country.

LANGUAGE

English is the medium of instruction. A satisfactory knowledge (both spoken and written) of English language is necessary.