

**Workshop on  
Unified District Information System for Education (U-DISE)**  
*(New Delhi, July 29 & 30, 2013)*

**Information Note**



**Department of Educational Management Information System**  
**National University of Educational Planning and Administration**  
*17-B, Sri Aurobindo Marg, New Delhi – 110016 (India)*

## **Workshop on Unified District Information System for Education (U-DISE)**

*(New Delhi: July 29<sup>th</sup> & 30<sup>th</sup>, 2013)*

Review Committee on Educational Statistics constituted by the MHRD recommended adopting unified system for collection and dissemination of educational statistics to overcome difficulties arising from multiple sources of data on education. As sequel to this, an expert group was constituted by the MHRD under the Chairmanship of Prof. R Govinda, Vice-Chancellor, NUEPA to prepare road map to evolve unified system for collection of school education statistics. Further, the expert group recommended integration of DISE and SEMIS into one single system from the academic year 2012-13 onwards. In view of the recommendations of the expert group, MHRD issued notification on September 18<sup>th</sup>, 2012 informing states that one Data Capture Format (DCF) is to be used for the entire school education sector, DCF is to be printed from the U-DISE software, data entry to be handled by SSA MIS/DISE Officials and one Nodal Officer to oversee the management of U-DISE during 2012-13 data collection.

To share the report of the expert group and Data Capture Format, the Department of EMIS, organized Workshops on Unified System of Collection of School Education Statistics at NUEPA, New Delhi during June 27-30, 2012 & August 22 & 23, 2012. In view of the MHRD's notification, states made necessary arrangements and launched 2012-13 data collection. Barring a few, states printed DCF from the SW; a few printed at the State level and others decentralized DCF printing at district level. States issued necessary notifications for smooth collection of DISE 2012-13 data. All the states collected DISE 2012-13 data and submitted to the national level agencies. Further, states utilized DISE 2012-13 data and formulated district annual plans. To further strengthen DISE activities in 2013-14 with regard to management and software aspects, another Workshop on Unified-DISE is being organized by NUEPA during July 29 and 30, 2013 at New Delhi with following objectives.

### ***Objectives of Workshop***

The main objectives of the workshop are as follows:

- To discuss management issues concerning implementation of U-DISE in 2013-14
- To review the Data Capture Format to be used for 2013-14
- To share experiences and improve printing of DCF through U-DISE software ; and
- To discuss module on generating elementary & secondary education reports by using U-DISE software.

### ***Methodology***

The focus of the Workshop would be on Data Capture Format which is to be used during 2013-14 data collection and management and software aspects in view of which detailed presentations will be made on these and other aspects. Tentative Workshop Schedule is given in Annexure-I.

### ***Target Group***

MIS Coordinators of SSA and RMSA involved in U-DISE at the state level are invited to participate. More than 50 officers from about 30 States & UTs representing SSA and RMSA

have confirmed their participation. NUEPA shall bear the travel expenses of one officer each from SSA and RMSA strictly as per its regulations details of which has already been shared with states. Stay arrangements have been made at NUEPA Hostel. The list of participants is given in Annexure-II.

### ***Resource Persons***

Resource persons for the Workshop are drawn from the Department of EMIS, NUEPA & Technical Support Group, ED. CIL, MHRD, Government of India.

### **TSG, Government of India**

Shri Shalendar Sharma, Chief Consultant (MIS, SSA), TSG

Shri Rajiv Mehra, Chief Consultant (RMSA), TSG

### **NUEPA, New Delhi**

Prof. R. Govinda, Vice-Chancellor

Dr. Yagnamurthy Sreekanth

Mr. A. N. Reddy

Mr. Naveen Bhatia

Prof. Arun C. Mehta

### ***Date and Venue***

The Workshop would start on **July 29<sup>th</sup>, 2013** at 9.30 AM and close in the afternoon of **July 30<sup>th</sup>, 2013**. The Workshop would be held in Room No 212, Third Floor, NUEPA, New Delhi.

### ***Workshop Management***

The day-to-day management of the Workshop is overseen by Prof. Arun C. Mehta, Dr. Y Sreekanth and Shri Anugula N. Reddy of Department of EMIS and Shri Naveen Bhatia, System Analyst, NUEPA. The secretarial assistance is provided by Shri Deepesh Kumar, Department of EMIS. Logistic assistance is provided by Shri P. N. Tyagi and Shri Pancham Prasad.

### **MISCELLANEOUS SERVICES**

#### **Medical Care**

Medical care will be available to the participants for minor ailments during the programme in the NUEPA Hostel from 1600 to 1900 hrs. at the Ground Floor of the Hostel. The Chemist shop is located on the main Mehrauli Road just outside the Campus.

#### **Banking and Postal Facilities**

A Post Office and a branch each of the State Bank of India and Syndicate Bank are located within the NCERT and NUEPA Campus. ATMs of State Bank of India and ICICI is also located in the Campus.

#### **Computer & Internet Facilities**

Participating officers can use computer and internet facilities available in the Computer Lab located at the Third Floor of the University in the evening during 5.30 to 8.00 PM. Wi-Fi is also available in the NUEPA Hostel.

**Technical Workshop on  
Unified District Information System for Education (U-DISE)  
(July 29<sup>th</sup> & 30<sup>th</sup>, 2013)**

**TENTATIVE-SCHEDULE**

**Monday, July 29<sup>th</sup>, 2013**

- 09.30-10.00 hrs : Registration
- 10.00-11.00 hrs : **Opening Session**  
Inaugural Address  
Prof. R. Govinda, Vice-Chancellor, NUEPA
- 11.00-11.30 hrs : Tea
- 11.30-13.00 hrs : Management/Implementation Issues of U-DISE 2013-14
- 13.15-14.15 hrs : Lunch
- 14.15-15.30 hrs : Status and Data Sharing of U-DISE 2012-13
- 15.30-16.00 hrs : Tea
- 16.00-17.30 hrs : Discussion on U-DISE DCF 2013-14

**Tuesday, July 30<sup>th</sup>, 2013**

- 09.30-11.00 hrs : Discussion on U-DISE DCF 2013-14 (Continued)
- 11.00-11.30 hrs : Tea
- 11.30-13.00 hrs : U-DISE Software Issues: DCF Printing, Data Entry, Data Consistency and Reporting Methods
- 14.15-15.30 hrs : U-DISE Data Management – DISE Export Utility, Backup/Restore Methods (DMP)
- 15.30-15.45 hrs : Tea
- 16.00-17.30 hrs : Dissemination / Usage of U-DISE data & Feedback from Participants & Concluding Session

*Annexure-II*

Workshop On  
**Unified District Information System for Education**

(July 29<sup>th</sup>– 30<sup>th</sup>, 2013 at NUEPA, New Delhi)

**LIST OF PARTICIPANTS**

Sl. No.	Name & Address	Telephone: O/R	E-Mail
<b>(1). Andaman &amp; Nicobar Islands</b>			
1.	Shri T. Alvi Statistical Officer Director of Education, Port Blair		
2.	Mr. Abdul Salam Assistant Project Officer (MIS) SSA/RMSA		
<b>(2). Andhra Pradesh</b>			
3.	Mr. S. Rajasekhar Addl. SPD-I & MIS Coordinator, O/o SPO, RVM (SSA), Hyderabad, Andhra Pradesh	M : 08790807814	kedarini@yahoo.com
4.	Mr. G. Sreenivas Reddy ASO, O/o SPO, RVM (SSA), Hyderabad, Andhra Pradesh	M : 08008123624	dise200809@gmail.com
<b>(3). Assam</b>			
5.	Mr. Abdus Shahid Baksh State Programner SSA, Assam		
6.	Mr. Alkesh Baruah State Programmer RMSA, Assam	M : 09864417895	alakesh.baruah@gmail.com
<b>(4). Bihar</b>			
7.	Shri Dipak Kumar Tiwary Assistant Computer Programmer, SSA, SLO, Patna (Bihar Education Project)	Tel : 0612-2667164 0612-2667168 Fax : 0612-2667190	ssabihar@gmail.com
8.	Mr. Ashwani Kumar Verma MIS Coordinator, RMSA (Bihar Madhyamik Shiksha Parishad)	M : 09334100466	bmsp.office@gmail.com
<b>(5). Chandigarh</b>			
9.	Mr. Dinesh Kumar Assistant Project Coordinator- EMIS, SSA UT Chandigarh	M: 9646047706, 0172-5067080	diney29@gmail.com

Sl. No.	Name & Address	Telephone: O/R	E-Mail
<b>(6). Chhattisgarh</b>			
10.	Mr. Shailendra Singh Verma MIS In-Charge SPO, SSA		
11.	Mr. Vijay Ranjan Patel Programmer SPO, SSA		
12.	Mr. R. K. Tiwari MIS In-Charge SPO, RMSA		
<b>(7). Daman and Diu</b>			
13.	Shri Ravi Vavia MIS Coordinator SSA, Daman	M: 09898091808	
14.	Shri Harshit R. Baria MIS Coordinator RMSA, Diu	M: 09723600262	
15.	Shri Jayant H. Solanki MIS Coordinator SSA, Diu		
<b>(8). Delhi</b>			
16.	Mr. Mitesh Kumar Sr. Programmer (MIS)		
17.	Mr. Punitanshu Programmer (MIS/RMSA)		
<b>(9). Goa</b>			
18.	Mr. Pratiksha Naik MIS Coordinator (GOA SSA)	M: 09673869205	
19.	Mr. Siddhita Naik Dessai MIS Coordinator (GOA SSA)	M: 09823676864	
20.	Mr. Sainath Kerekar Data Entry Operator (GOA RMSA)	M: 9404480456	
<b>(10). Gujarat</b>			
21.	Mr. Savant Asif OIC-MIS, State Project Office	M: 09913013495	
22.	Mr. Harshad Patel OIC-MIS-2, State Project Office	M: 09998850954	
23.	Mr. Bhavik Chaudhary Asst. Programmer State Project Office	M: 08511100850	

Sl. No.	Name & Address	Telephone: O/R	E-Mail
<b>(11). Haryana</b>			
24.	Mr. Bal Kishan Yadav Consultant (M&P)	M: 09315161202	siemtbiwani@gmail.com
25.	Mr. Maan Singh Programmer	M: 09468379231	itcell.hpspp1@gmail.com
<b>(12). Himachal Pradesh</b>			
26.	Mr. Satish Kaushal MIS Incharge		
27.	Mr. Yadvender Kumar Asstt. Programmer		
<b>(13). Jammu &amp; Kashmir</b>			
28.	Ms. Sunita Fotedar Programmer SSA	M: 09419206587	sunita.fotedar@gmail.com
29.	Mr Murtaza Hussain System Analyst RMSA	M: 09419049420	mtz33@rediffmail.com
<b>(14). Jharkhand</b>			
30.	Mr. Sachin Kumar MIS Cordinator		
31.	Mr. Sanjeev Kumar Gupta Asst. Computer Programmer		
32.	Mr. Jitender Kumar MIS Coordinator RMSA	M: 09279555306	jkjayaswal@gmail.com
<b>(15). Karnataka</b>			
33.	Mr. Nagesh H. C Senior Computer Programmer SSA, Karnataka		
34.	Mr. Purushothamakumar Junior Programme Officer & MIS officer (U-DISE), SSA & RMSA, Karnataka		
<b>(16). Kerala</b>			
35.	Mr. K. Mohammad Saheer Programme Officer (MIS)	M: 09946523768 O: 0420-2320826	ssakerala@gmail.com, ksaheer@gmail.com
36.	Mr. C. Sasikumar MIS Project Director RMSA, Kerala		
<b>(17). Madhya Pradesh</b>			
37.	Mr. Deepak Verma, State DISE In-charge SSA Madhya Pradesh Bhopal, Madhya Pradesh	M: 09407510770	deepakv23@gmail.com

Sl. No.	Name & Address	Telephone: O/R	E-Mail
38.	Mr. M.L. Jain UDISE Coordinator RMSA		
<b>(18). Maharashtra</b>			
39.	Mr. Abhijeet Nigade Programmer	M: 09881616504	abhijeetnigade1@gmail.com
40.	Mr. Paresh J. Chavan MIS Incharge SSA, Maharashtra	M: 08652389710	pareshchavan25@gmail.com
41.	Mr. Pandurang R. Pawar Deputy Director Maharashtra	M: 08652389710	mpspmah@gmail.com
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<b>(19). Manipur</b>			
43.	Mr. konthoujam Dhanabir Singh MIS Coordinator State RMSA, Manipur	M: 09436231917	
<b>(20). Mizoram</b>			
44.	Mr. Lalmuanawma Asst. MIS Coordinator SSA		
45.	Ms. Lalremsangi Ralte Data Entry Operator RMSA		
<b>(21). Orissa</b>			
46.	Mrs. Smita Mohanty Programmer State MIS	M: 09861391904	smita.opepa@gmail.com
47.	Mr. Bibhuti Bhusan Dash Programmer OMSM (RMSA), 18 Forest Park, Bhubaneswar – 751009	M: 09438074347	mis.omsm@gmail.com
<b>(22). Punjab</b>			
48.	Mr. Rajvir Deputy Manager (MIS)	M: 8427006653	rajvir1980@gmail.com
49.	Mr. Gurjit Singh Assistant MIS Coordinator	M: 8283806937	ssapunjab.mis@gmail.com
<b>(23). Rajasthan</b>			
50.	Mr. Ravindar Kumar Sharma Deputy Director (Planning)		
51.	Mr. Sanjay Kumar Sharma MIS		



Sl. No.	Name & Address	Telephone: O/R	E-Mail
<b>(24). Sikkim</b>			
52.	Mr. Sunil Kumar Giri		
53.	Mr. Tshering Dorjee Bhutia		
<b>(25). Tamil Nadu</b>			
54.	Mr. Thiru.A.Thalavai Muthu System Analyst, State Project Directorate , Chennai		
55.	Mr. S. Sathuragiri Consultant MIS RMSA, Chennai – 6	M: 07373002502	rmsatamilsemis@gmail.com
<b>(26). Tripura</b>			
56.	Mr. Suhash Pal System Analyst RMSA Rajya Mission, Tripura		
<b>(27). Uttar Pradesh</b>			
57.	Mr. Rakesh Kumar Assistant Director		
58.	Mr. Desh Raj		
59.	Mr. Sonu District Coordinator		
<b>(28). Uttarakhand</b>			
60.	Mr. Shailendra Amoli Astt. State Project Director (SEMIS) State Project Office, RMSA Nanoorkhera, Tapovan Marg, Dehradun	M: 9897061096	rmsauk@gmail.com
<b>(29). West Bengal</b>			
61.	Mr. Arup Kumar Biswas SMIC(S) PBSSM, West Bengal	M: 09432878874	pbssm.spo@gmail.com
62.	Mr. Salil Kumar Boral Spl. Monitoring Team Member, PBSSM, West Bengal	M: 09433085362	pbssm.spo@gmail.com

**U-DISE: 2012-13**  
**Status of CERTIFICATE Received from States**  
**(As on 19/07/2013)**

<b>S. No.</b>	<b>Certificate Received in case of Elementary Level</b>	<b>Certificate Received in case of Elementary &amp; Secondary Level</b>	<b>State Without Certificate</b>
1.	Orissa	Punjab	Lakshdweep
2.	Madhya Pradesh	Rajasthan	Andhra Pradesh
3.	Arunachal Pradesh	Karnataka	Assam
4.	Uttar Pradesh	West Bengal	Bihar
5.	Delhi	Jharkhand	Chhattisgarh
6.	Uttarakhand	Tripura	Haryana
7.		Maharashtra	Kerala
8.		Gujarat	Manipur
9.		Mizoram	Nagaland
10.		Andaman & Nicobar Islands	Puducherry
11.		Goa	Tamil Nadu
12.		Daman & Diu	
13.		Himachal Pradesh	
14.		Dadra & Nagar Haveli	
15.		Maghalaya	
16.		Jammu & Kashmir	
17.		Chandigarh	
18.		Sikkim	

## District Information System for Education : DCF 2013-14

## A (I). School Particulars

DISE Code:          Academic Year:     -  

1. School name: \_\_\_\_\_

2. School is located in Rural area or Urban area [*Rural=1, Urban=2*] 

3. Habitation name (for rural area)/Mohalla or equivalent urban unit for planning (urban area) \_\_\_\_\_

4. Village name (Rural Area) /Ward No. (Urban Area) \_\_\_\_\_

5. Pin code      

6. Village Panchayat name (Rural areas only) \_\_\_\_\_

7. Name of Cluster Resource Centre (CRC) \_\_\_\_\_

8. CD Block/Mandal/Taluka name \_\_\_\_\_

9. Educational Zone/Mandal/Taluka name \_\_\_\_\_

10. Assembly Constituency \_\_\_\_\_

11. Municipality (if applicable) \_\_\_\_\_

12. City (if applicable) \_\_\_\_\_

13. Phone / Mobile No.                      STD code                      Landline No.                      Mobile No.

(i) Office/Head of School       -                (ii) Respondent       -                

(iii) Email \_\_\_\_\_ Website \_\_\_\_\_

14. School category  

[*Primary only (1-5)=1, Primary with Upper Primary(1-8)=2, Primary with upper primary and secondary and higher secondary(1-12) =3, Upper Primary only(6-8) =4, Upper Primary with secondary and higher secondary(6-12) =5, Primary with upper primary and secondary(1-10) =6, Upper Primary with secondary(6-10) =7, Secondary only(9 & 10) = 8, Secondary with Hr. Secondary(9-12)= 10, Hr. Secondary only/Jr. College(11 & 12) = 11*]

15. Lowest class in the school                        16. Highest Class in the school  17. Type of school [*Boys = 1, Girls = 2, Co-educational = 3*]Elementary Stage                       Secondary Stage                       Hr. Secondary Stage 

18. Managed by (School Management)

Elementary Stage                        Secondary Stage                        Hr. Secondary Stage  

[*Department of Education = 1, Tribal/Social Welfare Department = 2, Local body = 3, Pvt. Aided = 4, Pvt. Unaided = 5, others = 6, Central Govt. = 7, Unrecognised = 8, Madarsa recognized (by Wakf board/Madarsa Board) =97, Madarsa unrecognized=98*]

19. Distance of school (in Kms.) (for elementary schools only)

From Block Resource Center (BRC)                         From Cluster Resource Center (CRC)   20. Whether school is approachable by all weather roads?                      [Yes=1, No=2] 21. Year of establishment of school:    

22. Year of recognition of school:

Elementary Stage                          Secondary Stage                          Hr. Secondary Stage    

23. Year of upgradation (if applicable):

Primary to Upper Primary	Elementary to Secondary	Secondary to Hr. Secondary
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

24. Is this a Special school for CWSN? [*Yes=1/No=2*]                       25. Is the school a shift school [*Yes=1, No=2*] 26. Is the school residential [*Yes=1, No=2*] Primary                       Upper Primary                       Secondary                       Hr. Sec. if 'Yes', Type of residential school 

[*Ashram (Govt.) =1, Non-Ashram type (Govt.) =2, Private=3, others =4, Not Applicable=5, Kasturba Gandhi Balika Vidhyalaya (KGBV) =6, Model school=7*]

27. Medium of Instruction a)   b)   c)   d)

[Assamese = 01, Bengali = 02, Gujarati = 03, Hindi = 04, Kannada = 05, Kashmiri = 06, Konkani = 07, Malayalam = 08, Manipuri = 09, Marathi = 10, Nepali = 11, Odia = 12, Punjabi = 13, Sanskrit = 14, Sindhi = 15, Tamil = 16, Telugu = 17, Urdu = 18, English = 19, Bodo = 20, Mising = 21, Dogri = 22, Khasi = 23, Garo = 24, Mizo = 25, Bhutia = 26, Lepcha = 27, Limboo = 28, French = 29, Others = 99]

28. Affiliation Board: [CBSE=1, State Board=2, ICSE=3, International Board=4, Others=5]

For Secondary sections

For Higher Secondary sections

29. Geographical Information of the school, if available

a) Latitude ° ',  N

b) Longitude ° ',  E

(Question no. 31 and 32 are only for schools having pre-primary sections)

30. Pre-primary section (other than Anganwadi) attached to school [Yes = 1, No = 2]

If yes, a) Total students  b) Total teachers

31. Anganwadi Centre in or adjacent to school [Yes = 1, No = 2]

If yes, a) Total students  b) Total teachers/Anganwadi workers

32. Last academic year details

a) Number of academic inspections	b) Number of visits by CRC coordinators	c) Number of visits by Block level officer	d) Number of visits by Resource Teacher for GWSN
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

33. School funds (last completed financial year) excluding MDM (for elementary schools/sections)

	Receipt (₹)	Expenditure (₹)
a. School Development Grant (under SSA)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
b. School Maintenance Grant (Under SSA)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
c. TLM/Teachers Grant (Under SSA)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
d. Funds from other sources	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

34. Staff category

	No. of sanctioned posts (if applicable)					Number in-position				
	For Primary	For Upper Primary	For Secondary	For Hr. Secondary	Total	For Primary	For Upper Primary	For Secondary	For Hr. Secondary	Total
a. Teaching Staff (Regular Teachers)										
b. Contract Teachers										
c. Part-time instructor positioned as per RTE										

**A (II) School Particulars** (only for elementary stage)

## 1. Details of instructional days and school hours

	Primary	Upper primary
Number of instructional days (previous academic year)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
School hours for children (per day) - Number of hours children stay in school (current academic year) Eg. For five hours and forty minutes write 5.40	<input type="checkbox"/> . <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> . <input type="checkbox"/> <input type="checkbox"/>
Teacher working hours (per day) – Number of hours teachers stay in school (current academic year) Eg. For five hours and forty minutes write 5.40	<input type="checkbox"/> . <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> . <input type="checkbox"/> <input type="checkbox"/>

2. Is CCE being implemented in school at elementary level? [Not Applicable=0, Yes=1, No=2] If Yes, a. Are pupil cumulative records being maintained? [Not Applicable=0, Yes=1, No=2] b. Are pupil cumulative records shared with parents? [Not Applicable=0, Yes=1, No=2] **3.1 Only for Private unaided schools** (provide information for current academic year)a) Number of Children enrolled at entry level (Under 25% quota as per RTE) in current academic year. b) Number of Students continuing who got admission under 25% quota in previous year. **3.2 Only for Aided schools**a) Percentage of Aid being received from Govt. for elementary education b) Number of children admitted in grade I (for Free education) 3.3 Whether School Management Committee (SMC) has been constituted? [Not Applicable=0, Yes=1, No=2] 

If yes,

Sl.No.	Details of Members/Representatives	Male	Female
a)	Total number of Members in SMC		
b)	Representatives of Parents/Guardians/PTA		
c)	Representatives/nominees from local authority/local government/urban local body		

d) Number of meetings held by SMC during the previous academic year e) Whether SMC Prepare the School Development Plan [Not Applicable=0, Yes=1, No=2] f) Whether separate bank account for SMC is being maintained [Not Applicable=0, Yes=1, No=2] 

If yes, Bank name: \_\_\_\_\_ Branch: \_\_\_\_\_

Account No: \_\_\_\_\_ Account Name: \_\_\_\_\_ IFSC Code \_\_\_\_\_

4. Whether any child enrolled in school attending Special Training [Yes=1, No=2] 

If 'Yes', Details of Special Training

Boys

Girls

a) No. of children enrolled with need of 'Special Training' in current year  b) No. of children provided Special Training in current year (upto 30<sup>th</sup> Sep.)  c) No. of children enrolled for special training in previous academic year  d) No. of children completed special training during previous academic year  e) Who conducts the special training? 

[School teachers=1, specially engaged teachers=2, both 1 &amp; 2=3, NGO=4, others=5, none=6]

f) Special Training is conducted in? [School premises=1, Other than school premises=2, both 1 & 2= 3] g) Type of training being conducted [Residential=1, non-residential=2, both=3] h) Number of teacher(s)/EVs available for conducting special training? i) Number of teacher(s) received training for conducting special training? j) Whether special training material to children is made available [Yes=1, No=2] 

5. When does the academic session starts:

Month 6. Whether any text book received in current academic year (upto 30<sup>th</sup> September) [Yes=1, No=2] If yes, a) When was the text books received in the current academic year: Month  Year 

7. Availability of free Text Books, Teaching Learning Equipment (TLE) and play material (in current academic year)

	Primary	Upper Primary
Whether complete set of free text books received [Not applicable=0, Yes = 1, No = 2 ]		
Whether TLE available for each grade [Not applicable=0, Yes = 1, No = 2 ]		
Whether play material, games and sports equipment available for each grade [Not applicable=0, Yes = 1, No = 2 ]		

**(Question no. 8 is only for Secondary and Hr. Secondary stage)**

8 a) Number of instructional days (previous academic year)

Secondary sections   Higher Secondary sections   

b) Is CCE being implemented? [Not Applicable=0, Yes=1, No=2]

For Secondary sections for Higher Secondary sections c) Whether School Management Committee (SMC) and School Management and Development Committee (SMDC) are same in the school? (Yes=1; No=2) 

If 'No', give the following details about the composition of the SMDC;

a) Whether School Management and Development Committee has been constituted (Yes=1; No=2) 

Sl. No.	Details of Members/Representatives	Male	Female
	Total Members		
(i)	Representatives of Parents/Guardians/PTA		
(ii)	Representatives/nominees from local government/urban local body		
(iii)	Member from Educationally Backward Minority Community		
(iv)	Member from any Women Group		
(v)	Member from SC/ST community		
(vi)	Nominee of the District Education Officer (DEO)		
(vii)	Member from Audit and Accounts Department (AAD)		
(viii)	Subject experts (one each from Science, Humanities and arts/Crafts/Culture) nominated by District Programme Coordinator (RMSA)		
(ix)	Teachers (one each from Social Science, Science and Mathematics) of the school		
(x)	Vice-Principal/Asst. Headmaster, as member		
(xi)	Principal/Headmaster, as Chairperson		
(xii)	Chairperson (If Principal/Headmaster is not the Chairperson)		

(a) Number of SMDC meetings held during the last academic year: (b) Whether SMDC has prepared School Improvement Plan (Yes = 1; No = 2; Not Applicable = 3) (c) Separate Bank Account of the SMDC is being maintained (Yes = 1; No = 2; Not Applicable = 3) 

If yes, Bank name \_\_\_\_\_ Branch \_\_\_\_\_

Account No: \_\_\_\_\_ Account Name: \_\_\_\_\_ IFSC Code \_\_\_\_\_

(d) Whether the School Building Committee (SBC) has been constituted: (Yes = 1; No = 2) (e) Whether the school has constituted its Academic Committee (AC): (Yes = 1; No = 2) (f) Whether the school has constituted its Parent-Teacher Association (PTA) :( Yes=1; No=2) (g) If yes, number of PTA meetings held during the last academic year:

**B (I). Physical facilities and equipment**

1. Status of the school Building?

[Private =1, Rented=2, Government=3, Government school in a rent free building=4, No Building=5, Dilapidated=6, Under Construction=7]

2. Details of classrooms and availability of furniture

a)	Class/Grade	Total Classrooms used for instructional purposes	No. of classrooms under construction	Availability of Furniture (desk/table) for Students [All=1, Some = 2, None=3]
i	for Elementary section (classes 1 to 8)			<input type="checkbox"/>
ii	IX			<input type="checkbox"/>
iii	X			<input type="checkbox"/>
iv	XI			<input type="checkbox"/>
v	XII			<input type="checkbox"/>

b) Total other rooms

d) Classrooms by condition

		Type of building block	No. of classrooms by condition		
			Good condition	Need minor repair	Need major repair
Elementary Sections	a	Pucca			
	b	Partially pucca			
	c	Kuchcha			
	d	Tent			
For secondary classes					
For Hr. Sec. classes					

3. Land available for Additional Classrooms construction [Yes=1, No=2]

4. Separate room for Head Teacher/ Principal available [Yes = 1, No = 2]

5. Toilets and urinals details

	Boys only	Girls only
No. of Toilet Seats Constructed/Available		
No. of Toilet Seats Functional (Functional Toilet: Minimal odor, unbroken seat, regularly cleaned dry, working drainage system, accessible to users, closable door)		
How many of above toilets have water available in the toilet for flushing and cleaning?		
Total Urinals available		

a. Is the hand washing facility available near the toilet/urinals? [Yes = 1, No = 2]

b. Is there any toilet that is friendly to Children with Special Needs (CWSN)? [Yes = 1, No = 2]

6. Main source of drinking water facility [Hand pumps =1, Well =2, Tap water =3, others =4, none =5]

a. Whether drinking water facility is functional [Yes = 1, No = 2]

7. Electricity connection available in the school [Yes = 1, No = 2, Yes but not functional =3]

8. Type of Boundary wall

[Not Applicable = 0, Pucca=1, Pucca but broken=2, barbed wire fencing=3, Hedges=4, No boundary wall=5, others=6, Partial=7, Under Construction= 8]

9. Whether school has Library facility/Book Bank/Reading Corner? [Yes=1, No=2]

If 'Yes', a. No. of Books in school library

b. does the school have a full-time librarian? [Yes=1, No=2]

10. Does the school subscribe for news paper/magazine? [Yes=1, No=2]

11. Playground [Yes=1, No=2]

a. If no, whether land is available for developing playground? [Yes=1, No=2]

12. Details of Computers (**For teaching and learning purposes**)Total number of computers available   Total computers Functional   13. Does the school have Computer Aided Learning (CAL) Lab [Yes = 1, No = 2, Yes but not functional =3] 14. Whether Medical check-up of students conducted last year (Yes = 1 / No = 2) 15. Whether ramp for disabled children needed to access classrooms [Yes = 1, No = 2] a. If yes, whether ramp(s) is/are available [Yes=1, No=2] (i). If yes, whether Hand-rails for ramp is available [Yes=1, No=2] 16. Whether measured campus plan prepared [Yes=1, No=2] **(Question no. 17 to 20 are only for Secondary and Hr. Secondary stage)**

## 17. Details of attached Hostel Facility

a. Does the school have a boys' hostel(s)? [Yes=1, No=2]  (i) if yes, total boys residing in hostel    b. Does the school have a girls' hostel(s)? [Yes=1, No=2]  (i) if yes, total girls residing in hostel    

## 18. Does the school have the following facilities?

	Particulars	Availability (0-Not Applicable, Yes=1, No=2)
a	Separate room for Asst. Head Master/ Vice Principal	
B	Auditorium	
c	Separate common room for girls	
d	Staffroom for teachers	
e	ICT Lab	
f	Computer room	
g	Room for indoor games	
h	Co-curricular/activity room	
i	NCC/NSS/Scout & Guide room	
j	First aid/sick/medical room	
k	Staff quarters (including residential quarters for Head Master/Principal and Asst. Head Master/Vice Principal)	
l	Integrated science laboratory? (Integrated laboratory is the one in which Physics, Chemistry and Biology practical are held) <b>for Secondary sections only</b>	
m	Library room	

19. Does the school have the following? (**For Higher Secondary sections only**)

Laboratory	Separate room available (Yes=1/No=2)	Present Condition (Not Applicable=0; Fully equipped = 1; Partially equipped = 2; Not equipped =3, Not Available=4)
Physics		
Chemistry		
Biology		
Computer		
Mathematics		
Language		
Geography		
Home Science		
Psychology		



20. Does the school have the following equipments in working/usable condition?

Equipment	Availability (Yes=1, No=2)
Television	
Audio/Visual/Public Address System	
VCR/CD/DVD Player	
Tape Recorder	
LCD Projector/Overhead Projector	
Overhead Projector	
Radio	
Cable TV	
Musical Instruments	
School Band Set	
K-YN Equipment	
Type writer	
Xerox machine/Photocopier/Cyclostyle machine	
Fire Extinguisher	
Water Cooler and Water Filter	
Internet connection	
Building is used As Learning Aid (BALA)	
Is Rain Water Harvesting Implemented	
Science Kit	
Maths Kit	

## B (II). Mid Day Meal Information (Only for Govt. and Govt. Aided Schools)

1. Status of Mid-day Meal 

[Not applicable=0, Not provided=1, provided &amp; prepared in school premises=2, provided but not prepared in school premises=3]

(i) If 'Provided &amp; prepared in school premises',

a. Give status of Kitchen Shed 

[Not applicable=0, Available=1, Not Available=2, Under Construction=3, Classroom used as kitchen=4]

b. No. of Cook-cum-helpers available

Male  Female 

(ii) If 'Provided but not prepared in school premises',

Provide source of MDM 

[From nearby school=1, NGO=2, Self Help Group=3, PTA/MTA=4, others =5, Gram panchayat=6, central kitchen=7]

2. Did the school receive the one-time Kitchen Devices Grant [Not applicable=0, Yes = 1, No = 2] 3. ~~Number of students opted for MDM during the last academic year~~ Boys  Girls 4. ~~Total number of meals served during the previous academic year~~ 5. Number of days on which MDM was served during the previous academic year 6. Number of inspections made by the supervisory official during the previous academic year 7. Number of inspections made by the community members during the previous academic year 

8. If 'Mid-day Meal is provided',

a. Does the school have facilities for hand washing before and after meals? [Yes=1, No=2] (i). If 'Yes', are these functional? [NA=0, Yes=1, No=2] 

(With running water and proper drainage such as soak pits etc.)



**D. New admissions**

Classes →		I		II		III		IV		V		VI		VII		VIII	
		B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G
Previous academic Session	New admissions after 30 <sup>th</sup> Sep. (with TC)																
	New admissions after 30 <sup>th</sup> Sep. (direct entrants)																
Current academic Session	New admissions before 30 <sup>th</sup> Sep. (with TC)																
	New admissions before 30 <sup>th</sup> Sep. (direct entrants)																

**D (i). New Admissions in Grade I (only for schools having primary stage)**

	Age (in years)					Total children admitted in grade 1	out of Total in grade 1 Number of children with pre-school experience in						
	< 5	5	6	7	> 7		Same school			Another school			Anganwadi/ECCE centre
Boys													
Girls													

**E. Enrolment in current academic session (by social category)**

Classes →	Pre-Primary	I		II		III		IV		V		VI		VII		VIII		IX		X		XI		XII		
		Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	
A - General																										
B - SC																										
C - ST																										
D - OBC																										
E- Total																										
<b>Out of total enrolment provide details of enrolment belonging to Minority/Social Category</b>																										
Muslim																										
Christians																										
Sikhs																										
Buddhist																										
Parsi																										
Jain																										
Others																										
*																										

\* State defined variables

**F. Enrolment in current academic session (by Age) – All children**

Note: Total students (class wise) should match with class wise enrolment in block E of DCF.

Class	I		II		III		IV		V		VI		VII		VIII		IX		X		XI		XII	
Age	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
< 5																								
5																								
6																								
7																								
8																								
9																								
10																								
11																								
12																								
13																								
14																								
15																								
16																								
17																								
18																								
19																								
20																								
21																								
22																								
> 22																								
Total																								

**G (i). Enrolment in current academic session (By medium of instruction)**

Note: Do not fill this table in case of single medium school

Classes	I		II		III		IV		V		VI		VII		VIII		Medium	IX		X		Medium	XI		XII		
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls		Boys	Girls	Boys	Girls		Boys	Girls	Boys	Girls	
<b>Total</b>																											

**H. Repeaters in current academic session (by social category)**

Classes	I		II		III		IV		V		VI		VII		VIII		IX		X		XI		XII			
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls		
General																										
SC																										
ST																										
OBC																										
<b>Total Repeaters</b>																										
<b>Out of total repeaters provide details for children belonging to Minority/Social Category</b>																										
Muslims																										
Christians																										
Sikhs																										
Buddhist																										
Parsi																										
Jain																										
Others																										
*																										

\* State defined variables

**I. Facilities provided to children (Last academic year, primary classes)**

Type of facility	General Students		SC Students		ST Students		OBC Students		Total Students		Muslim Minority	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Free text books												
Free stationary												
Free uniforms												
Scholarships												
Free transport facility												
Free residential facility												
(State defined incentives)												

**I (i). Facilities provided to children out of Total children received incentives (Last academic year, primary classes)**

Type of facility	Christians		Sikhs		Buddhists		Parsi		Jain		Others	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Free text books												
Free stationary												
Free uniforms												
Scholarships												
Free transport facility												
Free residential facility												
(State defined incentives)												

**I (ii). Facilities provided to children (Last academic year, only for upper primary classes)**

Type of facility	General Students		SC Students		ST Students		OBC Students		Total Students		Muslim Minority	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Free text books												
Free stationary												
Free uniforms												
Scholarships												
Free transport facility												
Free residential facility												
(State defined incentives)												

**I (iii). Facilities provided to children out of Total children received incentives (Last academic year, upper primary classes)**

Type of facility	Christians		Sikhs		Buddhists		Parsi		Jain		Others	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Free text books												
Free stationary												
Free uniforms												
Scholarships												
Free transport facility												
Free residential facility												
(State defined incentives)												

**I (iv). Facilities provided to children out of Total children received incentives (Last academic year, secondary classes)**

Type of facility	General Students		SC Students		ST Students		OBC Students		Total Students		Muslim Minority	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Free text books												
Free stationary												
Free uniforms												
Scholarships												
Free transport facility												
Free residential facility												
(State defined incentives)												

**I (v). Facilities provided to children out of Total children received incentives (Last academic year, secondary classes)**

Type of facility	Christians		Sikhs		Buddhists		Parsi		Jain		Others	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Free text books												
Free stationary												
Free uniforms												
Scholarships												
Free transport facility												
Free residential facility												
(State defined incentives)												



**I (vi). Facilities provided to children (Last academic year, higher secondary classes)**

Type of facility	General Students		SC Students		ST Students		OBC Students		Total Students		Muslim Minority	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Free text books												
Free stationary												
Free uniforms												
Scholarships												
Free transport facility												
Free residential facility												
(State defined incentives)												

**I (vii). Facilities provided to children out of Total children received incentives (Last academic year, higher secondary classes)**

Type of facility	Christians		Sikhs		Buddhists		Parsi		Jain		Others	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Free text books												
Free stationary												
Free uniforms												
Scholarships												
Free transport facility												
Free residential facility												
(State defined incentives)												

**K. Children with Special Needs**

Classes →	I		II		III		IV		V		VI		VII		VIII		IX		X		XI		XII			
Type of Impairment	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G
Visual Impairment (Blindness)																										
Visual Impairment (Low-vision)																										
Hearing impairment																										
speech impairment																										
Loco motor impairment																										
Mental Retardation																										
Learning disability																										
Cerebral Palsy																										
Autism																										
Multiple disability																										
Total																										

**L. Facilities provided to CWSN (Last academic year)**

Type of facility	Elementary		Secondary		Higher-Secondary	
	Boys	Girls	Boys	Girls	Boys	Girls
Brail books						
Brail kit						
Low vision kit						
Hearing aid						
Braces						
Crutches						
Wheel chair						
Tri-cycle						
Caliper						

(Tables M to Q are exclusively only for the schools having Secondary and Higher Secondary classes)

**M. Availability of Streams in the school**

Stream	Whether Exists (Not Applicable=0, Yes = 1; No =2)
Arts	
Science	
Commerce	
Vocational	
Other Streams	

**N. Enrolment and Repeaters by Stream**

Stream	Social Category	Enrolment				Repeaters			
		Class XI		Class XII		Class XI		Class XII	
		Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Arts Stream	General								
	SC								
	ST								
	OBC								
	Total								
	Muslims out of Total								
Science Stream	General								
	SC								
	ST								
	OBC								
	Total								
	Muslims out of Total								
Commerce Stream	General								
	SC								
	ST								
	OBC								
	Total								
	Muslims out of Total								
Vocational Courses	General								
	SC								
	ST								
	OBC								
	Total								
	Muslims out of Total								
Other Streams	General								
	SC								
	ST								
	OBC								
	Total								
	Muslims out of Total								

## O. Examination Results

### a. Results of the **Class X** Examination for the previous academic year

Category	Number of Students Appeared			Number of Students Passed/Qualified		
	Boys	Girls	Total	Boys	Girls	Total
General						
SC						
ST						
OBC						
Total						
Muslims out of Total						

### b. Number of students passed/qualified the **Secondary School Board (Class X)** Examination (in previous academic year)

Social Category	Upto 40%		41 to 60%		61 to 80%		Above 80%		Total	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
General										
SC										
ST										
OBC										
Total										
Muslims out of Total										

### C. Results of the **Class XII** Board/University Examination in previous academic year

Stream	Number of Students Appeared												Number of Students Passed												
	General		SC		ST		OBC		Total		Muslims		General		SC		ST		OBC		Total		Muslims		
	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	
Arts																									
Science																									
Commerce																									
Vocational Courses																									
Other Streams																									
Total																									

### d. Results of the **Class XII** Board/University Examination in previous academic year

Social Category	Upto 40%		41 to 60%		61 to 80%		Above 80%		Total	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
General										
SC										
ST										
OBC										

Total										
Muslims out of Total										

**P. Receipts and Expenditures** (Under RMSA)

Grants received by the school & expenditures made during the last completed financial year

Sl. No.	Details of school level grants	Grants received (₹)	Grants utilized/spent (₹)	Spillovers as on 1st April (₹), current year
(i)	Civil works			
(ii)	Annual School Grants (recurring)			
	(a) Minor repair/maintenance —			
	(b) Repair and replacement of laboratory equipments, purchase of laboratory consumables and articles, etc.			
	(c) Purchase of books, periodicals, newspapers, etc.			
	(d) Grant for meeting water, telephone and electricity charges			
(iii)	Others			
(iv)	Total (Grants at the School Level)			

**Q. Number of Non-teaching / Administrative and support staff sanctioned and In-Position**

	No. of Sanctioned staff	No. of staff In-Position
Accountant		
Library Assistant		
Laboratory Assistant		
UDC		
Head Clerk		
LDC		
Peon		
Night Watchman		
State defined variables*		