

PROSPECTUS



M. Phil. and Ph. D. Programmes, 2012 - 2013



# Vision

*To evolve a humane learning society through advancement of knowledge*

# Mission

*To become a centre of excellence in educational policy, planning and management by promoting advanced level teaching, research and capacity building in national and global contexts*

# Genesis of NUEPA

*The National University of Educational Planning and Administration (NUEPA) has its origin dating back to 1962 when the UNESCO established the Asian Regional Centre for Educational Planners, Administrators and Supervisors which later became the Asian Institute of Educational Planning and Administration (AIEPA) in 1965. The AIEPA was later on merged with the National Staff College for Educational Planners and Administrators as its Asian Programs Division in 1973. Subsequently, with increasing role and functions of the National Staff College, particularly in capacity building, research and professional support services to the state governments, it was again renamed as the National Institute of Educational Planning and Administration (NIEPA) in 1979. In recognition of the pioneering work done by the organization in the field of educational planning and administration, the Ministry of Human Resource Development, Government of India has empowered NUEPA to award degrees by way of conferring on it the status of University in August, 2006 under Section 3 of the UGC Act, 1956.*

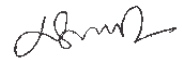
# Message from the Vice-Chancellor

The National University of Educational Planning and Administration (NUEPA), established by the Ministry of Human Resource Development, Government of India, is a premier organization dealing with capacity building and research in planning and management of education.

The National University comprises ten Departments. It has an outstanding multi-disciplinary faculty and a library which is well stocked with a large number of books, national and international journals and official documents in the area of educational planning and administration. In addition to its multifarious activities, the National University offers Full-time M.Phil., Full-time Ph.D. and Part-time Ph.D. programmes in educational policy, planning and administration from a broader inter-disciplinary perspective. The research programmes of NUEPA cover all levels and types of education from both national and international development perspectives.

NUEPA has extensive collaborative arrangements with reputed institutions within and outside India such as International Institute of Educational Planning, Paris and also works closely with UNESCO, UNICEF and other international agencies. Students thereby get the opportunity to interact with scholars visiting from various institutions from across the world.

We look forward to receiving young scholars at the university who are committed to the pursuit of knowledge and excellence in education through M.Phil. and Ph.D. programmes.



(R. Govinda)

December 31, 2011

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## 1. About the National University

The National University is engaged in capacity building and research in policy making, planning and administration of education. The university is fully financed by the Ministry of Human Resource Development, Government of India. Apart from other activities of teaching and research, the University is also engaged in preparing skilled manpower through its M. Phil. and Ph.D. programmes for planning and management of education in the country.

The National University maintains a state of the art library, which caters to the needs of the scholars interested to work in the area of educational policy, planning and administration and related interdisciplinary subjects. The library provides latest information to facilitate the faculty, researchers, administrators, policy makers and participants of its capacity building programmes in their academic endeavours. NUEPA library has a collection of more than 60,000 books. It regularly subscribes to about 240 Indian and foreign journals and periodicals. The library is fully computerized and it provides referencing services through Internet, ERIC and DELNET based virtual library mode.

The University's Documentation Centre has a wide and rich collection of more than 18,500 volumes on educational planning and administration. The Documentation Centre offers a unique collection of official reports, documents and other government publications such as state gazetteers, state census reports, world handbooks, educational surveys, five-year plans, etc. It also holds a rich collection of



International Participants (IDEPA)

dissertations of the University's Diploma Course in Educational Planning and Administration (DEPA) and International Diploma Course in Educational Planning and Administration (IDEPA). The university is well equipped in terms of basic infrastructure to promote teaching and research. It has modern classrooms, state of the art ICT labs with internet connectivity.

### Faculty

The University has highly qualified interdisciplinary faculty having rich national and international experience, supported by competent administrative and academic support staff.

## 2. M. Phil. - Ph. D. and Ph. D. Programmes 2012-13

The National University offers M. Phil and Ph.D. programmes in educational planning and administration from a broader inter-disciplinary social science perspective. The three programmes leading to M.Phil. and Ph.D. degrees are as under:

- i. M.Phil. Programme
- ii. Full-time Ph. D. Programme
- iii. Part-time Ph. D. Programme

These programmes are designed to build the research capacity of scholars from varied backgrounds and provide a strong knowledge and skill base in related areas of educational policy, planning, administration and finance. The research studies completed under the M. Phil. and Ph. D. programmes are expected to make significant



Ph.D. students in the classroom

contributions in enriching the knowledge base, besides providing critical inputs for policy formulation, implementation of reform programmes and capacity building activities. The broad areas of research covering all levels and types of education are as under:

- |   |                                     |
|---|-------------------------------------|
| ◆ Educational Policy                        | ◆ Higher Education                  |
| ◆ Educational Planning                      | ◆ Equity and Inclusion in Education |
| ◆ Educational Administration                | ◆ Gender Issues in Education        |
| ◆ Educational Finance                       | ◆ Education of the Minorities       |
| ◆ Educational Management Information System | ◆ Comparative Education             |
| ◆ School Education                          | ◆ Education and Globalization       |

Details within these broad areas are listed in Annexure-I.

The National University follows all mandatory provisions in the reservation policy of the Government of India for admission to its M.Phil. and Ph. D. Programmes.

## 3. Eligibility

### 3.1 M. Phil. Programme

- (a) Candidates seeking admission to the M.Phil. Programme shall have minimum of 55% marks (50% for SC/ST candidates and Persons with Disabilities) or its equivalent grade in Master's Degree in Social Sciences and allied disciplines from a recognized university. Candidates possessing Master's degree in other areas may also be considered if he/she has teaching experience or experience of working in the area of educational policy, planning and administration.
- (b) The NET qualified candidates, who have been awarded Junior Research Fellowships by the UGC, with the above-mentioned educational qualifications are encouraged to apply.
- (c) Candidates who are yet to clear their final examination at the Master's level are also eligible to apply provided they pass the examination as per the eligibility conditions laid down at (a) above and submit its proof at the time of the interview. The University reserves the right to cancel the admission of such candidates who are unable to produce the evidence of passing the Master's degree by first week of July 2012.
- (d) In 2012-13, a maximum of 20 scholars shall be selected for admission to the M.Phil. Programme.

### 3.2 Full-time Ph. D. Programme

1. The university also offers admission to Ph. D. Programme for candidate with M.Phil. Degree in an area closely related to educational policy, planning and administration in addition to the qualifications mentioned in 3.1 (a) above and/or exceptionally brilliant academic record in social sciences/allied areas coupled with publications of high quality.
2. M.Phil. graduates of NUEPA will be eligible for admission to the Ph.D. Programme after due scrutiny by a Selection/Admission Committee, if they obtain a FGPA of 6 or above on the ten point scale.

### 3.3 Part-time Ph. D. Programme

University also offers Part- time Ph. D. Programme based on the criteria as laid down in the rules of the university. A candidate seeking admission to Part-time Ph.D. programme is required to meet the following criteria:

- i. Should possess the educational qualifications as mentioned in Para 3.1 (a) above;
- ii. Currently, should be in full-time employment;
- iii. Should be a senior level educational functionary with a minimum of five years work experience in teaching or in educational planning and administration.

## 4. Selection and Admission

Candidates may apply in the prescribed form (separately for each programme) for admission to M. Phil. and Ph. D. programmes of the University along with three copies of the brief write-up on the proposed research topic on a contemporary issue within the broad framework of educational policy, planning and administration.

The Application Form can be obtained from NUEPA by remitting a non-refundable sum of Rs. 200/- (Rs. 100/- for SC/ST candidates) by demand draft in favour of Registrar, NUEPA, payable at New Delhi, and if required by post or purchased in person, through a request addressed to:

The Registrar  
National University of Educational Planning and Administration  
(NUEPA)  
17-B, Sri Aurobindo Marg  
New Delhi-110016  
India

The Prospectus can be downloaded from our website: [www.nuepa.org](http://www.nuepa.org)

The duly filled-in application along with the demand draft (required for downloaded forms) and three copies of the brief write-up on any one of the proposed area(s) of research in around 2500 words within the broad areas of educational policy, planning, administration and finance as per the outline



given below should be sent by registered post to the Registrar so as to reach him latest by 18th May, 2012. The envelope should be distinctly marked as "Admission to M. Phil. or Ph.D. or Part- time Ph. D. Programme 2012". The filled-in application can also be submitted in person to the office of the Registrar. Candidates in employment should send their application for admission through proper channel.

The brief write-up should be structured around the proposed topic incorporating therein the importance of the topic, the analytical review of the existing literature on the chosen topic and the research issues proposed to be addressed by the candidate. In each area mentioned, the focus of the proposed write-up should specifically bear upon aspects related to educational policy, planning, administration and finance as the case may be. Suggested outline for the brief write-up is given as under:

- ◆ Statement of the problem/topic
- ◆ Rationale of the study, i.e. importance and need for the proposed study;
- ◆ Brief review of related literature;
- ◆ Objectives/research questions;
- ◆ Design of the study;
- ◆ Proposed methodology;
- ◆ Database and instruments for data collection (if any)
- ◆ Expected outcomes; and
- ◆ Implications of the proposed research.

Besides providing an idea regarding the area of research proposed to be pursued by the candidate, the write-up may also be used by the University as one of the parameters for initial short-listing of applications. It may be underlined that applications having the brief write-up not related to any of the research areas mentioned in the Prospectus would be rejected in the initial stage of screening.



Computer Lab

Only the short-listed candidates will be called for written test/interview through which the University will assess the general awareness of the candidate about the educational issues, and chosen topic, comprehension of research literature and ability to interpret data and draw inferences.

## 5. Programme Duration

### 5.1 M. Phil. Programme

Under this programme, the University offers M. Phil degree (two-year duration) which may lead to Ph. D. subject to fulfilment of the requirements as laid down in its rules and regulations. The two-year M. Phil. programme comprises one year of course work followed by one year for dissertation work.

Of the scholars who successfully complete the M. Phil. programme of the University and meet the prescribed criteria (presently FGPA of 6 or above on the ten point scale) would be considered for admission and registration to the Ph. D. programme. Such scholars are eligible to submit their Doctoral thesis only after two years of registration for the Ph. D. programme.

### 5.2 Ph. D. Programme

Scholars admitted to the Ph. D. Programme are expected to complete the one year course work before confirmation of their Ph. D. registration after which they are eligible to submit their thesis only after 2 years from the date of confirmation for registration to the Ph. D. programme.

### 5.3 Part-time Ph. D. Programme

Scholars admitted to the part-time Ph. D. programme are expected to complete one year course work before confirmation of their Ph. D. registration. However, a part-time Ph. D. scholar would be eligible for submission of his/her Ph. D. thesis after a minimum period of four years from the date of registration for the Ph. D. programme.

Notes:

- (a) Scholars of M. Phil. and Ph. D. Programmes are expected to be present in the University for the whole duration of the programme. The programmes shall commence from July 16, 2012.

- (b) Part-time Ph. D. scholars are also expected to be available in the campus for limited period besides attendance at the course work to fulfil the academic requirements of the programme as prescribed in the rules and regulations of the university.
- (c) A scholar, in consultation with his/her supervisor(s), will have to identify, prepare and submit the research synopsis latest by the end of the first year of his/her programme of study. This will be a necessary condition for confirming registration of the full-time scholars.
- (d) Once confirmed as a full-time scholar, he/she shall work on the approved research topic for a minimum period of one year to be eligible to submit his/her M. Phil. Dissertation, and two years after registration in the Ph.D. programme, to be eligible to submit his/her Ph. D. thesis.
- (e) The scholar shall submit through his/her supervisor(s) five copies of the M. Phil. Dissertation along with five copies of the abstract within 12 months from the date of confirmation of registration to the M. Phil. programme.
- (f) The scholar shall submit through his/her supervisor(s) five copies of the Ph. D. thesis not prior to two years (for Full-time scholars) and four years (for Part-time scholars) from the date of confirmation of registration to the Ph. D. programme. Besides, the scholar shall also submit five copies of the abstract of the thesis in not more than 2500 words. He/she shall also be required to make a presentation of the research work in a seminar, at least three months prior to submission of the thesis.



Resource Centre

- (g) All the three programmes will be governed by the rules and regulations of the National University of Educational Planning and Administration.

## 6. Fees and Fellowships

### 6.1 Fee Structure

Fee	Amounts (in `)	Remarks
A. Fees		
Admission Fee	3,000.00	Payable at the time of admission
Course Fee (Annual)	3,000.00	Payable at the time of admission
Programme Fee	1500.00	Payable per annum by all M.Phil. & Ph.D. Scholars (including Part-time Ph.D.) from second year onwards
Course Evaluation Fee	1,000.00	Payable at the time of admission
Thesis/Dissertation Submission Fee	Ph. D. 3,000.00 M. Phil. 1,000.00	Payable at the time of submission of thesis/Dissertation
Thesis/Dissertation Re-submission Fee	Ph. D. 500.00 M. Phil. 300.00	Payable along with the request form
Award of Provisional Certificate	500.00	Payable along with the request form
Award of Degree	500.00	Payable along with the request form
Issue of Duplicate Degree	300.00	Payable along with the request form
B. Caution Money (Refundable)		
Library	2,000.00	Payable at the time of admission
Computer Centre	2,000.00	Payable at the time of admission

Note: The fee structure mentioned above is subject to change as per the decision of the University.

### 6.2 Fellowships

Candidates admitted for the M. Phil. and Full-time Ph. D. programmes will be provided fellowship by the University. Candidates who have qualified the National Eligibility Test (NET) with Junior Research

Fellowships awarded by the UGC will draw the same through the National University as per the norms and procedures laid down by the UGC. However, the continuation of the fellowship shall be subject to the satisfactory progress report of the scholars duly approved by his/her supervisor.

The scholars of the M. Phil. and Ph. D. programmes would be required to provide part-time assistance in the research and training programmes of the National University.

## 7. Programme Structure

### 7.1 M.Phil. and Ph.D. Programmes

M.Phil. will be offered in two parts:

Part I	Course work
Part II	Dissertation work

Ph.D. programmes (Full-time & Part-time) will be offered in two parts:

Part I	Course work
Part II	Thesis work

#### Course Work

Course work is of one year duration. Three Compulsory courses and Two Optional courses (to be opted from a list of sixteen courses) are of four credits each and one Compulsory course on Research Methodology and Basic Statistics will carry eight credits and field study of two credits; totalling to 30 credits.

Courses	Title	Credits
CC-1	Education and Development	4
CC -2	Research Methodology and Basic Statistics	8
CC -3	Educational Policy and Planning	4
CC -4	Educational Management	4

The four Compulsory Courses will be transacted in the first eight months, while the optional courses will be covered in the last four months of the first year.

### Dissertation

After the successful completion of course work, the M. Phil. scholars are required to work for the Dissertation, from the beginning of the second year, which will lead to M. Phil. degree.

### Thesis

The scholars registered for Ph. D. Programmes will work on an approved topic and submit the thesis under an identified supervisor. After evaluation, successful scholars shall be awarded Ph. D. degree.



Ph.D. Scholars

## 8. Evaluation

The course work of the M. Phil. and Ph. D. programmes will be assessed through Continuous and Comprehensive Evaluation (CCE) which will be based on multiple sources, criteria and techniques of assessment. It would provide enough feedback and space for improvement. Scheme of Evaluation will involve assessment on the basis of Seminar Presentation, Term Paper, Book Review, Field Attachment, etc. At the end of the course work, there shall be written examination.

The M. Phil. dissertation will be evaluated by both the internal and external examiners, which will be followed by viva-voce.

Ph.D. Thesis shall be evaluated by two external examiners, ordinarily belonging to the universities/institutions from within India, in special cases one of them may be from outside India. This shall be followed by viva-voce examination of the scholar conducted by both the external examiners.

## 9. Provision in the Event of Discontinuation

9.1 In the event of a student discontinuing the programme after the completion of Part I of the M.Phil. Course, he/she may be permitted to leave after due consideration by the authorities of the University with a certificate stating the credits earned in Part I of the course. Such a candidate may choose to return to the course later within three years to complete the M.Phil. Programme; in which case he/she may be exempted from undertaking Part I of the course again.

9.2 In the event of a full-time Ph.D. student discontinuing the programme after completing the pre-Ph.D. Course, he/she may be permitted to discontinue after due consideration by the authorities of the university. In such an event, the student may be given a certificate stating the credits earned by him/her in the Pre-Ph.D. Course.

- 9.3 If a student discontinues after successful completion of the Pre-Ph.D. Course and confirmation of the Ph.D. topic, he/she may be allowed to return to the programme later within three years, after seeking readmission, to complete the Ph.D. programme.

## 10. Programme Calendar\*

1.	Last date for the receipt of application	May 18, 2012
2.	Short listing and screening of applications	May 31, 2012
3.	Written test and/or personal interview and declaration of final results	June Last Week, 2012
4.	Last date for admission	July 10, 2012
5.	Beginning of Course Work	July 16, 2012

\*Changes if any will be intimated through the NUEPA website: [www.nuepa.org](http://www.nuepa.org)

## 11. General Conditions

- (i) A scholar admitted for M. Phil. and Ph. D programmes of the National University shall not be allowed to pursue any other course leading to a degree or diploma. Such concurrent activity, if brought to notice, shall call for cancellation of admission to the M. Phil. and Ph. D programmes.
- (ii) A Full-time scholar shall not be permitted to apply for any outside employment during the duration of the course of the M. Phil. /Ph. D.
- (iii) A Full-time scholar shall not take up any temporary or permanent employment outside NUEPA during the entire duration of the M. Phil. and Ph. D programmes.
- (iv) In the event of any Full-time Scholar taking up outside employment or withdrawing his/her studentship for any other reasons during the currency of his/her course (M.Phil./Ph.D.), such scholars shall have to refund the amount of fellowship received by him/her and get his/her name deregistered from the course.
- (v) Candidates who are already in employment shall have to submit 'No Objection Certificate' from their respective employers while applying for any of the M. Phil. and Ph. D. Programmes of the University.
- (vi) Scholars shall have to clear all dues before submission of the M.Phil. Dissertation and Ph. D. Thesis.
- (vii) Scholars of the M. Phil. and Ph. D programmes of the National University shall have to observe the condition of residence in Delhi during the respective programmes. However, in connection with the research work/field work, they may be allowed to go out of station with the prior permission of the supervisor(s).

## Vice-Chancellor

Prof. R. Govinda

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## Annexure I

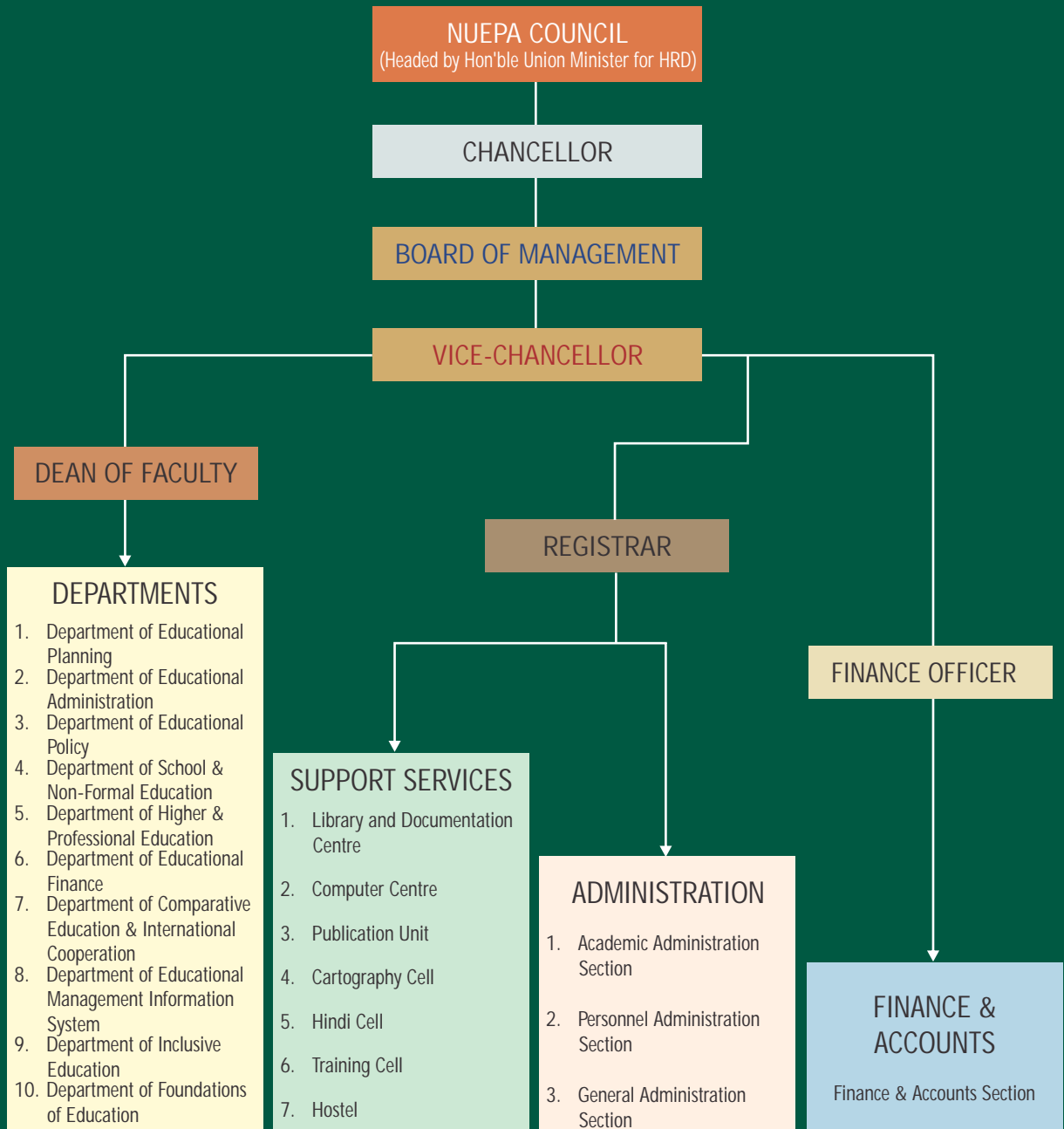
### Exemplars of Research Areas

- 1 Advanced Planning Techniques in Education
- 2 Community Participation and Local Governance in Education
- 3 Comparative Education
- 4 Early Childhood Care and Education (ECCE)
- 5 Education Management Information System (EMIS)
- 6 Education, Democracy and Human Rights
- 7 Education, Gender and Development
- 8 Education, Literacy and Lifelong Learning
- 9 Equity and Multicultural Education
- 10 Financing of Education
- 11 Globalisation and Education
- 12 Health, Nutrition and Schooling
- 13 Inclusion in Education for Persons with Disabilities
- 14 Professional Development and Management of Teachers
- 15 Project Planning and Management in Education
- 16 School Leadership and Organisational Development
- 17 Private Public Participation in Higher Education
- 18 Self Employment Courses in Higher Education
- 19 Internationalisation of Education
- 20 Policy Formulation in Education
- 21 Policy Analysis and Review
- 22 Evaluation and Review of Various Schemes in the Field of Education

- 23 Accreditation and Assessment
- 24 Autonomy and Accountability
- 25 Professional Ethics and Values
- 26 Capacity Building of Academic and Non Academic Staff
- 27 Human Resource Development Policy
- 28 Management of Higher Education
- 29 Human Resource Management
- 30 Gender Issues in Higher Education
- 31 Decentralization Educational Planning and Administration
- 32 Education of Socially Disadvantaged Groups
- 33 Teacher Education
- 34 Skill Oriented Vocational Education

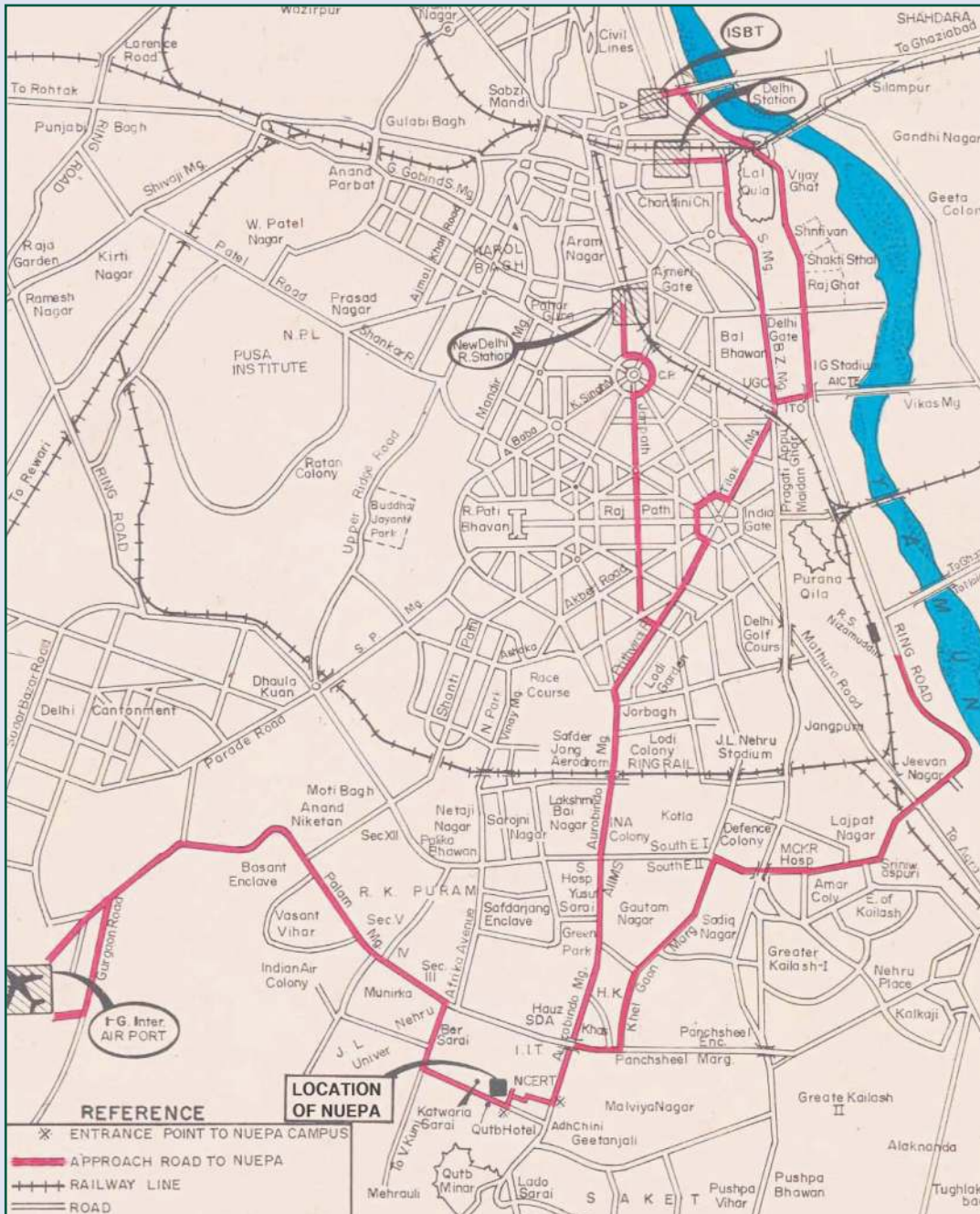
# ORGANIZATIONAL SET-UP

## NATIONAL UNIVERSITY OF EDUCATIONAL PLANNING AND ADMINISTRATION





## Location Map of NUEPA



Price ` 200/-



## National University of Educational Planning and Administration

(Declared by the GOI under Section 3 of the UGC Act, 1956)

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