



**National University of Educational Planning and Administration**  
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**TENDER FORM**  
**(Disposal of Unserviceable Items)**

1. Name of firm :
2. Address :
3. Amount quoted (as per list enclosed)
  - I) List-I : Rs. \_\_\_\_\_ (In words \_\_\_\_\_  
\_\_\_\_\_
  - II) List - II : Rs. \_\_\_\_\_ (In words \_\_\_\_\_  
\_\_\_\_\_
  - III) List - III : Rs. \_\_\_\_\_ (In words \_\_\_\_\_  
\_\_\_\_\_
4. Grand total : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Earnest Money Deposit (EMD): Rs. 10,000/- (drawn in favour of "Registrar, NUEPA")  
DD No. \_\_\_\_\_ Dated \_\_\_\_\_  
Drawn on bank \_\_\_\_\_

Authorized Signatory of the firm/bidder  
Name  
Contact No.:  
E-mail:  
Address :

**LIST-I**

**LIST OF UNUSABLE EQUIPMENT ITEMS FOR DISPOSAL (OFFICE)**

<b>S.No.</b>	<b>Particulars of Store items</b>	<b>Quantity</b>
1.	A.C. 1.5 Ton Split	16
2.	A.C. 2 Ton Split	04
3.	Calculator	07
4.	Desert Cooler	01
5.	Telephone instrument	50
6.	Fan Wall	07
7.	Fan Exhaust	04
8.	Fan Ceiling	30
9.	Fridge	01
10.	Heater	27
11.	Heat Convector	20
12.	Over head Projector	01
13.	Plasma	01
14.	CVT	01
15.	UPS	24
16.	Vacuum Cleaner	01
17.	Wall Clock	20
18.	Computer set	04
19.	Computer- Monitor CRT	09
20.	Computer – Monitor TFT	01
21.	Computer – Printer HP 5200dn	01
22.	Printer HP 1000 series	04

**LIST-II**

**LIST OF UNUSABLE FURNITURE ITEMS FOR DISPOSAL (OFFICE)**

<b>S. No</b>	<b>Item Name</b>	<b>Qty</b>
1.	Book Shelve	01
2.	Board White Mica	04
3.	Carpet	04
4.	Computer furniture table	10
5.	Computer Furniture Printer table	15
6.	Computer Furniture Chair	20
7.	Foot Rests	06
8.	Horticulture – Wheel Barrow	01
9.	Institute Name Sign Board	06
10.	Lib. catalogue cabinet	09
11.	Lib. Counter Circulation Desk	01
12.	Steel Book Case with Glass Base	04
13.	Steel Filing Cabinet/ Tape Cabinet	02
14.	Stand for Monitor/Table Top	02
15.	Steel Almirah – Small Size	04
16.	Steel Almirah – Big Size	10
17.	Steel Rack – Big & Small	62
18.	Sofa set 5 Seater	01
19.	Table centre/corner	04
20.	Table LDC/Assistant	15
21.	Table Jr. Officer – wooden	02
22.	Table Sr. Officer – wooden	02
23.	Chair Wooden Visitor	25
24.	Chain visitor cushioned (wooden)	10
25.	Chair steel with and without arm	30
26.	Chair revolving/ cushioned	20
27.	Settees Two Seater- wooden	02
28.	Settees Three Seater- wooden	03

**LIST NO.- III**

**LIST OF UNSERVICEABLE DISMANTLED MISCELLANEOUS ITEMS FOR DISPOSAL  
(OFFICE)**

<b>Sr. No.</b>	<b>Particulars of Item</b>	<b>Quantity / Weight</b>
1	Iron compactor and iron scrabbling item	1500 Kg.
2	Scrap aluminum items (Hostel)	200 Kg.