



NATIONAL UNIVERSITY OF EDUCATIONAL PLANNING AND ADMINISTRATION
17-B, Sri Aurobindo Marg, New Delhi-110016
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F.No. 47-3/2011-12/GA
September 20, 2017

Subject: Inviting Quotations for Supply of MFP and buy back of Xerox WCs.

Sir,

National University of Educational Planning and Administration is a deemed University under the Ministry of Human Resource Development, Government of India. This University intends to procure following items as per given specifications.

S.No.	Item	Quantity
1.	<p>Monochrome Multi-function Printer (A3)</p> <p>Printing should cost efficient</p> <p>Print, Copy, Scan</p> <p>Print Speed: Min. 25ppm; Print resolution 1200x1200dpi</p> <p>Print: A4, Letter, Legal</p> <p>Input tray: 500 sheets</p> <p>Network capability: Yes, Ethernet, USB</p> <p>Automatic Duplex Printing/Scanning/Copying</p> <p>Memory: 256MB minimum</p> <p>Processor: Min. 600Hz.</p> <p>Scan: Max. size A3; Resolution: upto 600x600dpi</p> <p>Monthly printing: Min. 4000-5000 sheets</p> <p>Cost of toner/cartridge of the quoted printer model should be mentioned separately alongwith its page yield</p> <p>Preference would be given to MFP with printing cost per page below 50 paisa.</p>	01

2.	Make, Model no. of Printer meeting above specifications	
3.	Cost of MFP mentioned at Sr. No. 2 (with 1 years warranty)	
4.	Cost of MFP mentioned at Sr. No. 2 (with 3 years warranty)	
5.	Cost of MFP mentioned at Sr. No. 2 (with 5 years warranty)	
6.	Buy back of 1) 5-6 years old Xerox WC 5775 Sr.No. 3644118168 2) 6+ years old Xerox WorkCentre WC5675 Sr.No.3634195539	

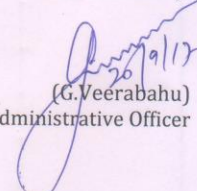
** Rates quoted should be inclusive of GST.

You are requested to submit the quotations in a sealed cover superscribing "Quotations for Supply of MFP" to the Administrative Officer, NUEPA, 17-B, Sri Aurobindo Marg, New Delhi-110016. Quoted model should be of HP/Samsung/Ricoh/Kyocera/Panasonic/Canon brand only. Quotes of only those parties will be considered who have quoted buy back offer also.

Payment will be made within 30 days of supply of the items in good and working condition. In case of any query, you may contact at 011-26544829/874.

Last date for receiving quotations is - 13.10. 2017 upto 03:00PM
Date and Time for Opening of quotation is - 13.10. 2017 at 03:30PM

Yours faithfully,


(G.Veerabahu)
Administrative Officer