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NATIONAL INSTITUTE OF EDUCATIONAL PLANNING & ADMINISTRATION
17-B, SRI AUROBINDO MARG, NEW DELHI – 110 016

March 15, 2021

OFFICE ORDER NO. 309 /2020-21/NIEPA

With reference to e-mail dated 04.03.2021 from Dr. Naresh Kumar A.O. (I/c) to relieve him from the post of A.O. (I/c) & the approval accorded by Competent Authority, Dr. Naresh Kumar is requested to hand over the charge of the Office of A.O. (I/c) to Dr. D. S. Thakur, Documentation Officer.

It is also informed that with immediate effect Dr. D. S. Thakur, Documentation Officer will look after the work of the A.O.'s Office, in addition to his normal duties.

Dr. Thakur will act as A.O. (I/c) till further orders. He will also exercise the powers delegated to the Administrative Officer, as mentioned in the Delegation of Powers to the Officers of NIEPA, 2020.

Dr. Naresh Kumar and Dr. D. S. Thakur are also requested to submit a certificate regarding handing over and taking over of charge.

U. S. K.
Registrar 15/3/2021

[Signature]
15/3/2021

To:

1. Dr. Naresh Kumar
Assistant Professor, Department of Education Policy & A.O. (I/c)
NIEPA
2. Dr. D. S. Thakur
Documentation Officer
NIEPA

CC:

1. Sr. P.S. to VC
2. PA to Registrar – for information
3. Finance Officer (I/c)/ Librarian/ Documentation Officer/ D.P.O.
- ✓ 4. System Analyst – To upload the same on Institute's website
5. Master File